

rate for the next higher slab shall apply.

These orders will take effect from the date of issue.

Serial No. 1317.—Circular No. 5-E/O/1(Eiv), dated 25-9-1961.

Sub.—Payment of leave salary in advance—Pay Commission's recommendation regarding.

A copy of Railway Board's letter No. PC-60/LE-2/2, dated 19/22-8-1961 forwarded for information and guidance. The Board's letter dated 27-8-1961 referred to therein was circulated under this office letter No. 5-E/O/1, dated 23-9-1960.

Para. 2 of this office letter dated 23-9-1960 referred to above may please be deleted in view of the clarification given against point 4 of Board's letter dated 19/22-8-1961.

Copy of Railway Board's letter No. PC-60/LE-2/2, dated 19/22-8-1961 to General Managers, all Indian Railways, etc.

Sub.—Payment of leave salary in advance—Pay Commission's recommendation regarding.

With reference to Railway Board's letter No. PC-60/LE-2/2, dated 27-8-1961 on the above subject. The following points are clarified for the guidance of Railway Administrations :—

Points

Clarification.

- | | |
|---|---|
| 1. Whether the advance of leave salary will include allowances. | The advance of leave salary not include allowances. |
| 2. Whether in the case of a Railway servant who proceeds on leave (say for 45 days with effect from 12-6-1961), the advance of leave salary for a month (viz. from 12-6-1961 to 11-7-1961) should be paid even though the duty pay for the period from 1-6-1961 to 11-6-1961 will be drawn for him on 1-7-1961 or on return from leave. | The advance may be made on basis of leave salary payable for one month of leave 12-6-1961 to 11-7-1961. |
| 3. Whether the deductions referred to in item 2 of Board's letter dated 27-8-60 may be effected from the leave salary or duty pay which the Railway servant will draw during the major portion of the month. | The deductions may be effected from the leave salary or duty pay which the Railway servant will draw during the major portion of the month. |

Points

Clarification

4. What should be the form of surety bond referred to in item 4 of Board's letter dated 27-8-1960.

It has now been decided that the advance in respect of temporary Railway servants may be sanctioned without furnishing the surety of a permanent Railway servant.
5. Whether in the case of Gazetted Railway servants, advance of leave salary should be sanctioned only after the receipt of the title to leave from accounts officer or it could be granted even without the accounts certification regarding the nature of leave admissible.

The nature and the period of leave availed of by a Gazetted Railway servant on the previous occasion is mentioned in the form of application for leave, which is available with the leave sanctioning authority. Moreover the Railway servant earns some amount of leave during the period from the date of his last return from leave to the date he again proceeds on leave. From the aforesaid information it can easily be seen whether there is one month's leave at the credit of the officer. Hence in granting the advance it is hardly necessary to await the accounts officers certification to the eligibility of the leave. After all what is being paid is only an adjustable advance and not leave salary proper and what has to be ensured is only that no financial risk is involved. The accounts officer's report should, however, be awaited where information as above is not available with the leave sanctioning authority, and also in doubtful cases.

2. It is also clarified that the advance sanctioned in Board's letter dated 27-8-1960, should be treated as advance in lieu of leave salary and there is no necessity for issue of any separate authority from the accounts officer for the drawal of such an advance by a Gazetted Railway servant.

3. The concession regarding the advance in lieu of leave salary in accordance with the orders contained in Board's letter dated 27-8-1960 may be allowed also to Railway servants transferred temporarily to posts other than under the control of Railway Board. The borrowing authority should be informed of this by making a suitable provision in the terms of transfer of the Railway servants concerned.