

Serial No. 1326.—Circular No. 540-E/5/2(Eiv), dated 12-10-1961.

Sub.—Recovery of rent for Railway quarters in occupation of Class IV staff.

The Railway Board in their letter dated 3-9-1960 as reproduced in this office letter No. 540-E/5/2(Eiv), dated 29-11-1960, decided that all Class IV staff appointed on or after 1-7-1959 shall be charged rent for quarters allotted to them at the rates in force from time to time, but permitted concession of rent free quarters to only such of the Class IV staff as were actually not charged rent for quarters under the extant orders on this Railway prior to that date, as a personal concession to them.

2. It has been pointed out by Audit that great difficulty is being experienced in checking the correctness of recovery of rent from Class IV staff in accordance with the instructions referred to above.

3. It has been decided that in order to exercise proper check to ensure that the concession of rent free quarter is granted to those Class IV staff who are actually entitled to it, a list of Class IV staff appointed prior to 1-7-1959, who under the Board's letter dated 3-9-1960 are to continue to enjoy the concession of rent free quarters should be made out immediately after this is vetted by your Accounts Officers, an entry should be recorded in the service card/sheet of each employee in regard to his title to this concession.

4. The date of appointment of all Class IV staff from whom no rent is recovered for the Railway quarters occupied by them should be shown under the name of the individual concerned in the salary bills/Muster Sheet and the words "Rent free" indicated in the column pertaining to recovery of rent to facilitate check by the Audit and Accounts that the concession has been correctly granted.

Serial No. 1327.—Circular No. 39-E/48(Eiv), dated 29-9-1961.

Sub.—Revision of rates of compensatory (Construction/Survey) allowance to staff employed on Construction/Survey Projects on account of introduction of the Revised Pay structure from 1-7-1959.

A copy of Railway Board's letter No. PC60/CA-2/9, dated 13-9-1961, is forwarded for information and necessary action. Railway Board's letters referred to therein were circulated as shown below :—

<i>Railway Board's letter</i>	<i>Ref. to G.M.(P)'s letter No. and date under which circulated.</i>
1. No. E(G)57AL12/14, dated 8-5-1958.	39-E/48(Eiv), dated 20-11-1958.
2. No. E(G)57AL12/14, dated 27-2-1961.	39-E/48(Eiv), dated 7-4-1961.
3. No. E (G)57AL12/14, dated 15-6-1961.	39-E/48(Eiv), dated 22-6-1961.
4. No. PC-60/ROP-1/26, dated 20-5-1961.	561-E/162-V(PC), dated 21-6-1961.

Instructions issued in para. 3 of the Board's letter dated 13-9-1961 dealing with the question of waiver of the amount overpaid upto 31-7-1961 in conjunction with