

**Serial No. 1344.—Circular No. 831E/63/2-VI(Eiv), dated 30-10-1961.**

**Sub.—Promotion of Class III staff against Selection posts.**

A copy of the Railway Board's letter No. E(NG) 61PM1-5, dated 28-9-1961 is forwarded for information and guidance. The Board's letters of 8-10-1958 and 22-1-1960 referred to therein were circulated under this office endorsement Nos. 831-E/63/2-III(Eiv), & 831-E/63/2-V(Eiv), dated 4-11-1958 & 16-7-1960 respectively.

*Copy of Railway Board's letter No. E(NG)61PM1-5, dated 28-9-1961 to the General Managers, all Indian Railways etc.*

**Sub.—Promotion of Class III staff against selection posts.**

Reference Railway Board's letter No. E(NG)56PM1-36, dated 22-1-1960 regarding automatic empanelment in the intermediate grade selection post, of an employee who is selected for a higher grade selection post. It has been represented to the Board that an employee of the type referred to would stand to lose in seniority to another employee who is not selected for the higher grade post but has been ranked as "outstanding" in the panel for the intermediate grade selection post in terms of this office letter No. E(NG)57PM1-24, dated 8-10-1958. The Board have considered the question and, in partial modification of their letter No. E (NG)56PM1-36, dated 22-1-1960 have decided that if the Selection Board for the intermediate grade selection post have placed some persons as "outstanding" in that case, an employee selected for a higher grade Class III Selection post or a Class II post in his normal channel of promotion may be deemed to have been classified as "outstanding" and given due place in accordance with his seniority amongst those classified by the Selection Board as "Outstanding" for the intermediate grade selection post, provided the selection for that post is held after such an employee has already been selected for the higher grade selection post.

(This finally disposes of Northern Railway's letter No. 831-E/63/2-VI(Eiv), dated 19-1-1961, Eastern Railway's letter No. E.1023/O/1, dated 26-4-1961 and Southern Railways' letter No. P(S) 535/II/2, dated 4-7-1961).

**Serial No. 1345.—Circular No. 831E/63/2-V(Eiv), dated 21-10-1961.**

**Sub.—Classification of Non-gazetted posts as "Selection or Non-selection" Consequent on revision of pay structure.**

A copy of Railway Board's letter No. E(NG)61PM1-39, dated 12-9-1961 is forwarded for information and guidance.

As there is no post of Draftsmen/Estimators in grade Rs. 250-380 (A.S.) on this Railway, it has been recommended to the Railway Board that the posts of Head Draftsmen/Estimators etc. in grade Rs. 335-485 (A.S.) in the Drawing Offices in the Engineering Branches of all Departments be classified as "Selection" post. Pending availability of their decision, status quo should continue but holding of fresh selection for such post should pend.

*Copy of Railway Board's letter No. E(NG)61PM1/39, dated 12-9-1961 to the General Managers, all Indian Railways etc.*

**Sub.—Classification of non-gazetted posts as selection or non-selection, consequent on revision of pay structure.**

In some cases, two existing scales of pay for a category have been replaced by a single scale under the revised pay structure. This has necessitated

reconsideration of the method of filling the various grades of that category. The Railway Board have, therefore, reviewed the existing classification of posts in question as "selection" or "non-selection" in such cases and have decided that these should be classified as follows:—

Category	Prescribed Scale	Authorised Scale	Existing method of filling	Revised method of filling
1	2	3	4	5
	Rs.	Rs.		

**All (other than Accounts) Departments.**

Clerical Supervisors	..	360-20-500	450-25-575	Selection	Selection
		300-20-400	370-20-450-25-475	Selection	Non-Selection.
		260-15-350	335-15-425	Non-selection	Selection.
		200-10-300	210-10-290-15	Selection	Non-Selection.
		160-10-250 }	320-EB-15-380	Non-selection }	

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**Accounts Departments**

Sub-heads	..	200-10-300 160-250	210-10-290-15- 320-EB-15-380	Non-selection Selection	Non-selection
Stock Verifiers	..	200-10-300 160-10-250	210-10-290-15- 320-EB-380	Non-selection Selection	Non-selection

Category	Prescribed Scale	Authorised Scale	Existing method of filling	Revised method of filling
1	2	3	4	5
	Rs.	Rs.		

**Civil Engineering Department.**

Permanent Way Inspector		360-20-500	450-25-575	Non-selection	Selection
		300-20-400 }	335-15-485	Selection }	Non-selection
		260-15-350 }		Non-selection }	
Inspector of Works		200-10-300	*250-10-290-15-380	Selection	Selection
		360-20-500	450-25-575	Selection	Selection
		300-20-400 260-15-350	335-15-485	Selection Non-selection }	Non-selection
Bridge Inspector	..	200-10-300	*250-10-290-15-380	Selection	Selection
		360-20-500	450-25-575	Selection	Selection
		300-20-400 }	335-15-485	Selection }	Non-selection
Surveyors	..	200-10-300	*250-10-290-15-380	Selection	Selection.
		300-20-400 260-15-350	335-15-485	Selection Non-selection }	Non-selection

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	200-10-300	*250-10-290-15-380	Selection	Selection
Water Softening Inspectors	160-300 } 260-350 }	210-425	Non-selection	Selection
Foreman .. ..	360-20-500	450-25-475	Selection	Non-selection
	300-20-400 } 260-15-350 }	335-485	Non-selection } Selection }	Selection
Chargemen .. ..	260-15-350 200-10-300	250-380	Selection	Selection

\* Where the authorised scale Rs. 250-380 does not exist, the next higher grade Rs. 335-485 will be a selection grade.

#### Signal and Telecommunication Department.

Wireless Inspectors ..	300-20-400 } 260-15-350 }	335-15-485	Selection Non-selection	Selection
	200-10-300 } 160-10-250 }	210-380	Selection Non-selection	Non-selection

#### All Engineering Departments.

Supdt. Drawing Office/ Chief Draughtsman/ Chief Design Asstt. Technical Asstt: Head Planner/ Estimator.	..	360-20-500	450-25-575	Selection	Selection
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Category	Prescribed Scale	Authorised Scale	Existing method of filling	Revised method of filling
1	2	3	4	5
	Rs.	Rs.		
<b>Civil Engineering Department</b>				
Head Draughtsman/A Sr. Jig & Tool .. Designer/Hd. .. Design Asstt./Sr. .. Design Asstt./ .. Hd. Planner & Estimator/Head Estimator	300-400	335-15-485	Non-selection Selection	Non-selection
Hd. Draughtsman/B Sr. Draughtsman/A Jig & Tool Designer Design Asstt./A Hd. Estimator Sr. Planner & Estimator, Sr. Estimator.	260-350			
Sr. Draughtsman 'B'/ Draughtsman 'A' Design Asstt. 'B'/ Planner & Estimator	200-300	250-380	Selection	Selection
Draughtsman 'B' Junior Design Asstt./ Asstt. Planner	150-225	205-280	Non-selection	Non-selection

The above orders will take effect from 2-8-1960. Cases of promotions made prior to that date in accordance with then existing orders should be regulated as under:—

- (i) Where the employee had been continuously officiating in the (then existing) higher post for not less than one year or would have continued to officiate in higher officiating post for a continuous period of one year (had the authorised scale not been introduced and/or classification of the post changed) the promotion made on the basis of the pre-existing orders will not be invalidated merely on account of the change now introduced.
- (ii) Where the continuous period of officiating in the then existing higher post on 2-8-1960 was less than one year or where the employee would have reverted to the lower post before completion of one year of officiating service in the higher post even if the authorised scales of pay had not been introduced and/or classification of the post changed, the appointment already made on the basis of pre-existing orders should be treated as a purely temporary local arrangement and the post filled in accordance with the revised classification as early as possible.

**Serial No. 1346.—Circular No. 515-E/9-II(Eiv), dated 12-10-1961.**

**Sub.—First-Aid Training—Railway Employees.**

The Railway Board have decided that the following categories may be added in the list of categories of staff, for whom First Aid qualification is essential under Traffic (Transportation and Commercial) Department, forwarded with their letter No. E(NG)58TR1/38, dated 20-6-1958 circulated vide this office letter No. 515-E/9-II(Eiv), dated 12-11-1958.

<i>S. No.</i>	<i>Category.</i>
16	All Ticket Collectors.
17	All Commercial Clerks

This has the sanction of the President.

(Authority:—Railway Board letter No. E(Trg.) 61TR1/3 dated 28/30-9-1961.)

**Serial No. 1347.—Circular No. 831-E/333(Eiv), dated 30-10-1961.**

**Sub.—Grant of special pay to Adrema Machine Operators in Railways.**

A copy of the Railway Board's letter No. PC-61/SP-1/AD/1, dated 27-9-1961 is reproduced below for information and guidance:—

“The Jagannadha Das Pay Commission vide para 8, Chapter XXXII of their report (1957-59) have suggested that there should be periodical reviews of special pays. The Railway Board have since reviewed the question of continuance of the grant of