

2. The Railway Board, however, consider that the requirements of the case will be met by the grant of special casual leave and special passes outside the usual personal account to members of the staff whose absence on account of attending these meetings is not now treated as absence on duty and to this I am to communicate their approval.

**Serial No. 1362.—Circular No. 404E/O(Eiv), dated 9-11-1961.**

**Sub.—**Joining time to staff.

A copy of the Railway Board's letter No. E(G)60JT1-1, dated 12-10-1961 is reproduced below for information and guidance:—

“Reference this office letter No. E55JT1/1/2, dated 25-6-1955 where in the General Managers were permitted to grant special casual leave in lieu of joining time. The Railway Board have now decided that Sundays falling *within* a spell of Special Casual Leave granted in lieu of joining time as per Board's letter quoted above, should *not* be treated as a part of the Special Casual Leave.

These orders will have effect from the date of issue.”

The Railway Board's letter dated 25-6-1955, referred to above was circulated under this office endorsement of even number dated 18-8-1955.

**Serial No. 1363.—Circular No. 39-E/O/4(Eiv), dated 30-11-1961.**

**Sub.—**Rates of daily allowances admissible to Railway servants deputed to Pakistan.

In supersession of all previous orders on the subject copies of the following letters of Ministry of External Affairs are forwarded for information and guidance.

Ministry of External affairs letter No.	Ref. of Rly., Board's letter under which received.
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|--------------------------------------|--------------------------------------|
| 1. No F.68(39)FD/59, dated 5-11-1960 | F(E)61/AL-8-1, dated 19-9-1961.      |
| 2. No. 73(22)FD/61, dated 26-4-1961. | No. F(E)60/AL-8/1, dt. 14/15-5-1961. |
| 3. No. 73/22/FD/61, dated 10-8-1961. | F(E)61/AL-8/1, dated 19-9-1961.      |

2. Copies of Ministry of External Affairs letters No. F68(39)FD/59 dated 10-11-1959 and 24-8-1960 were circulated under this office letter of even number, dated 7-4-1961.

*Copy of Ministry of External Affairs letter No. F68(39)FD/59, dated 5-11-1960.*

**Sub.—**Refixation of rates of daily allowance in Pakistan.

In supersession of all previous orders on the above subject I am directed to convey the sanction of the President to the fixation of the following all-inclusive

rates of daily allowance for journeys on duty in Pakistan.:-

	Pak. rupees per day			
	<i>All-inclusive rate</i>			
	Lahore	Dacca Rawalpindi Peshawar	Karachi	Elsewhere
High Commissioner, Head of Mission				
and				
First grade officers (as de- fined in S. R. 17)	45—0—0	35—0—0	43—0—0	30—0—0
Second and third Grade officers (as defined in S.R. 17.	33—12—0	26—4—0	32—4—0	22—8—0
Fourth grade Officers ..	15—0—0	11—11—0	14—5—0	10—0—0

2. In addition to the prescribed rate of daily allowance the Officers will be entitled to reimbursement of actual expenditure on tips subject to a limit of 10% of the all-inclusive rates of daily allowance.

3. The daily allowance fixed above does not include any element towards the cost of transport for official journeys. Accordingly, the actual cost of taxi or conveyance hire for trips on duty, which is considered necessary and reasonable by the Controlling Officer, will be reimbursed to the officer on production of the certificate that the amount claimed was actually spent.

4. I.F.S. Officers whose pay does not exceed Rs. 750/- per month are, under S.R. 17 to be treated as Grade II Officers, for purposes of daily allowance. This will be subject to the relaxations sanctioned in this Ministry's letter No. F1(4)EII/56, dated 23-5-1957.

5. Where accommodation and meals are both provided either free as when an officer is a state Guest, or at Government expense a cash allowance equal to 25% of the prescribed all-inclusive rate of daily allowance will be admissible to cover incidentals such as tips and gratuity, and when accommodation alone is provided free 2/3rd of the all-inclusive rate of daily allowance will be admissible.

6. These orders will take effect from the date of issue of this letter.

*Copy of letter No. 73/22/FD/61, dated 10-8-1961 from the Dy. Secretary Ministry of External Affairs, New Delhi, addressed to the First Secretary Indian High Commission in Pakistan, Karachi.*

Sub.—Revision of rates of Daily Allowance in Pakistan.

Sir,

In modification of para. 1 of this Ministry's letter No.F.73(22)FD/61, dated 26-4-1961 on the above subject, I am directed to convey the sanction of

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the President to the revision of the all-inclusive rates of daily allowance in Pakistan as follows:-

*Pakistan Rupees per day*

	All inclusive rates.				
	Lahore	Rawalpindi	Chittangong Karachi	Dacca Peshawar	Elsewhere
High Commissioner/Head of Mission and First grade Officers (as defined in S.R. 17).	55—0—0	50—0—0	45—0—0	35—0—0	30—0—0
Second and Third Grade Officers (as defined in S.R. 17).	41—4—0	27—8—0	33—12—0	26—4—0	22—8—0
Fourth Grade Officers.	18—5—0	16—11—0	15—0—0	11—11—0	10—0—0

2. Other terms and conditions laid down in this Ministry's letter referred to above will remain unchanged.

3. These orders take effect from the date of issue of this letter.

*Copy of letter No. 73(22)FD/61, dated 26-4-1961 from the Ministry of External Affairs, to the First Secretary, Indian High Commission in Pakistan, Karachi, and copy endorsed to the Ministry of Railways, New Delhi, etc.*

**Sub.—Revision of rates of Daily Allowance in Pakistan.**

In partial modification of para. 1 of this Ministry's letter No. F68(39)FD/59, dated 5-11-1960 on the above subject, I am directed to convey the sanction of President to the revision of the all-inclusive rates of daily allowance as follows:-

*Pak. Rupees per day.*

	All-inclusive rates.		
	Lahore Karachi	Dacca Rawalpindi Peshawar	Elsewhere
High Commissioner/Head of Mission and First grade officers (as defined in S.R. 17)	45—0—0	35—0—0	30—0—0
Second and third grade officers (as defined in S.R. 17).	33—12—0	26—4—0	22—8—0
Fourth grade Officers .. ..	15—0—0	11—11—0	10—0—0

2. Other terms and conditions laid down in this Ministry's letter referred to above will remain unchanged.
3. These orders take effect from the date of issue of this letter.
4. In so far as the persons, serving in the Indian Audit and Accounts Department are concerned these orders have been issued after consultation with the Comptroller and Auditor General of India.
5. Receipt of this letter may kindly be acknowledged.

**Serial No. 1364.—Circular No. 847E/38 (Eiv), dated 28-11-1961.**

**Sub.**—Seniority of staff transferred at their own request from one Division/cadre to another.

**Ref.**—This Office circular letter No. 847E/38(Eiv), dated 16-5-1961.

A case has occurred where an employee sought transfer from one Division/cadre to another at his own request sometime prior to 16-5-1961 and gave a declaration that he was prepared to accept seniority according to the rules then in force. His request was accepted and transfer orders issued on 20/3/1961. The employee however, carried out his transfer on 20/6/1961 i.e. after the issue of the revised orders, dated 16-5-1961. In this connection a question has been raised whether his transfer on request effected after 16-5-1961 shall be governed by the orders in force prior to 16-5-1961 or as laid down in this office circular letter dated 16-5-1961. It has been decided that the orders issued in this office letter dated 16-5-1961 will take effect from the date of issue of letter and all cases of transfers at employees own request effected on and after 16-5-1961 shall be regulated in accordance with the revised seniority orders. If any employee is not agreeable to accept seniority under these orders he may have the option to go back to the Office Cadre from which he was transferred.

**Serial No. 1365.—Circular No. 34-E/O-V(Eiv), dated 30-11-1961.**

**Sub.**—House Rent allowance to staff who refuse accommodation in their turn during their period of contract with private owner.

A copy of Railway Board's letter No.E(S)1-61/CPC AL/19, dated 16-10-1961 is reproduced below for information and guidance.—

“Reference Railway Board's letter No. PC-60/HRA-1/5, dated 25-1-61 addressed to the General Manager, Eastern Railway and copy endorsed to other Railways etc. The Board have decided that, when an employee whose name is on the waiting list for the allotment of Govt. accommodation, secures private accommodation, he should intimate the fact to the railway administration, indicating, whenever possible, the period for which he would not require Govt. accommodation. During this period he would remain eligible for payment of house rent allowance. At the end of this period, he would be eligible for allotment of accommodation in his turn.

2. This has the sanction of the President.