

appointment as Stenographers, those candidates who satisfy the minimum qualifying standard in the dictation at 120 W.P.M. will rank above the candidates who obtain the same standard in the dictation at 100 W.P.M. and also the candidates satisfying the minimum qualifying standard in the dictation at 100 W.P.M. will rank above the candidates who obtain the same standard in the dictation at 80 W.P.M.

Candidates who satisfy the minimum qualifying standard in the dictation at 80 W.P.M. would start on the minimum of the grade. Candidates who satisfy the minimum qualifying standard in the dictation at 100 W.P.M. and 120 W.P.M. will however, be given two and four advance, increments respectively.

In view of the above decision a question has now been raised as to whether selection of Stenographers from amongst serving typist should be on the same line as has now been laid down by the Board for direct recruitment of stenographers in the lowest grade and also those typists who satisfy the condition of taking dictation at 120 W.P.M. or 100 W.P.M. may be given four or two advance increments respectively above the stage on which their pay would have normally been fixed. As the Railway Board in their letter No. E(NG)-57RC1/100, dated 19-10-1957 have laid down that the posts of stenographers should be filled as far as possible by selection from amongst serving typists and direct recruitment should be resorted to only to the extent suitable men are not available for promotion from amongst existing staff, it is presumed that the revised rules as laid down in Board's letter quoted above for direct recruitment of stenographers in the lowest grade should also apply in the selection of stenographers from amongst serving typists.

Will the Board kindly confirm.

This issues with FA & CAO's concurrence.

Copy of letter No. PC-60/PS-5/OS-4, dated 7-3-1962, from Dy. Director Pay Commission, Railway Board, to the General Manager, Eastern Railway, Calcutta and copy to G.M., N. Rly., etc.

Sub.—Selection for the post of Stenographers in authorised scale Rs. 130-300 from serving typists.

Reference your letter No. AE3845/A/Typists/III, dated 25-4-1961 on the above subject. The Board have decided that the orders contained in their letter of even number dated 19-8-1960 regarding the holding of examination and the grant of two or four advance increments, should not be made applicable for selections held by the Railways to fill the posts of Stenographers in authorised scale Rs. 130-300, in terms of their letter No. E(NG)57RC1/100, dated 19-10-1957. In other words, the existing procedure should continue.

Serial No. 1546.—Circular No. 839-E/28-IV(Eiv), dated 18-4-1962.

Sub.—Counting of all leave other than extraordinary leave for increment.

A copy of the Railway Board's letter No. F(E)61-IC/1, dated 6-3-1962 is forwarded for information and guidance. The Board's letter of 8-1-1962 referred to therein was circulated under this office endorsement No. 831-E/8-VIACS-14, (Eiv) dated January 1962.

Copy of Railway Board's letter No. F(E)61-IC/1, dated 6-3-1962 addressed to the General Managers, Indian Railways and other concerned and copy also endorsed to others.

Sub.—Counting of all leave other than extraordinary leave for increments.

In exercise of the powers conferred by Article 309 of the Constitution of India, the President is pleased to direct that Rule 2022 (F.R.26) R-II, as last amended under Board's letter No. F(E)60-IC1/2, dated 8-1-1962, be further amended as in the advance copy of the Correction Slip sent herewith.

2. Under the amended rule, even in the case of a temporary/officiating railway servant, all leave other than extraordinary leave will count for increments in the post in which the railway servant was officiating at the time of proceeding on leave and would have continued to officiate but for his going on leave. For this purpose, a certificate that the railway servant concerned would have continued to officiate in that post but for his proceeding on leave is necessary.

In the case of a railway servant proceeding on leave, where no officiating arrangement is made in the leave vacancy and the railway servant concerned returns to the same post after the expiry of the leave, the certificate mentioned above may be issued by the leave sanctioning authority. In all other cases, the certificate shall be issued by the appointing authority.

3. The President is also pleased to decide that in respect of counting extraordinary leave for increments under the proviso to the amended rule 2022 (FR26) (b) R-II, the powers delegated under item 8 (Column 1) Appendix XXXII R-II will continue to apply.

Advance Correction Slip

No. 119-RII.

Rule 2022 (FR26) R-II.

(i) for clause (b), the following clause shall be substituted, namely:—

“(b) (i). Service in another post, other than a post carrying less pay referred to in clause (a) of rule 2022 (FR26), whether in a substantive or officiating capacity, service on deputation out of India and leave other than extraordinary leave shall count for increments in the time-scale applicable to the post on which the railway servant holds a lien, as well as in the time-scale applicable to the post or posts, if any on which he would hold a lien had his lien not been suspended.

(ii) All leave other than extraordinary leave and the period of deputation out of India shall count for increment in the time-scale applicable to a post in which a railway servant was officiating at the time he proceeded on leave or deputation out of India and would have continued to officiate but for his proceeding on leave or deputation out of India.

Provided that the competent authority may, in any case in which he is satisfied that the extraordinary leave was taken on account of illness or for any other cause beyond the railway servant's control or for prosecuting higher scientific and technical studies, direct that extraordinary leave shall be counted for increments under clause (i) or (ii).

(ii) Clause (bb) shall be omitted.

(Railway Board's letter No. F(E)61-IC/1, dated 6-3-1962.)

Serial No. 1547.—Circular No. 839-E/28-IV(Eiv), dated 19-4-1962.

Sub.—Annual Increments to Trainee clerks in Establishments Branch—counting of period of Training.

A copy of the Railway Board's letter No. E(NG)62-IC1-1, dated 22-1-1962 together with a copy of their letter No. E(NG)57IC1/5, dated 8-1-1958 is forwarded for information and guidance.

Copy of Railway Board's letter No. E(NG)57IC1-5, dated 8-1-1958 to the General Managers, all Indian Railways, etc.

Sub.—Training facilities to new recruits in the Accounts Deptt. on Railways—Counting of period for increments.

Reference Railway Board's letter No. 53Acs, Insp./45, dated 11-4-1955. The Board have had under consideration the question as to whether the period of training for three months given to the new recruits to the Accounts Deptt. who are paid salary at the minimum of the time scale and the Dearness allowance but no other allowances should be counted for the purpose of increments or not. It has been decided that as a matter of rule the period of training should not be counted in the case of those recruits who are sent for training immediately after their appointment.

2. However, on certain Railways, owing to the difficulty of accommodation and dearth of suitable personnel for imparting training and in the exigency of service, the training scheme was implemented much after 11-4-1955, the date of issue of Board's letter referred to above, and the staff appointed after 11-4-1955 had been straightaway posted to the working post and then sent for training. The Board have decided as a special case, that in their case the period of training should count for increments.

(1) To Southern Railway. (2) To Western Railway. This disposes of (1) K.P. Taimni's D.O. No. HQA/106/TS, dated 13-2-1957 and (2) Shri S.G. Pothan's D.O. No. ADM/G/O/89/1136/188, dated 18-10-1957.

Copy of letter No. E(NG)62IC-1, dated 22-1-1962 from Asstt. Director, Establishment, Railway Board, New Delhi addressed to the General Managers, all Indian Railways, etc.

Sub.—Annual increments to trainee clerks in Establishment Branch—Counting of period of training.

The Board have decided that in the case of Establishment Trainee Clerks who were initially appointed against working posts and sent for training