

List of hospitals recognised for the treatment of Central Government servants suffering from mental diseases.

State	Hospitals
Andhra Pradesh	.. 1. Mental Hospital, Erragadda, Hyderabad. 2. Mental Hospital, Waltair.
Assam	.. 3. Mental Hospital, Tezpur.
Bihar	.. 4. Indian Mental Hospital, Ranchi. 5. Hospital for Mental Diseases, Ranchi.
Bombay	.. 6. N.M. Mental Hospital, Thana. 7. Mental Hospital, Ratnagiri. 8. Central Mental Hospital, Yeravada, Poona. 9. Mental Hospital, Ahmedabad. 10. Mental Hospital, Baroda. 11. Mental Hospital, Nagpur. 12. Mental Hospital, Bhavnagar. 13. Mental Hospital, Kutch.
Kerala	.. 14. Mental Hospital, Calicut. 15. Mental Hospital, Trivandrum.
Madras	.. 16. Government Mental Hospital, Madras.
Madhya Pradesh	.. 17. Mental Hospital, Gwalior. 18. Mental Hospital, Indore.
Mysore	.. 19. Mental Hospital, Bangalore. 20. Mental Hospital, Dharwar.
Punjab	.. 21. Mental Hospital, Amritsar.
Rajasthan	.. 22. Mental Hospital, Jaipur. 23. Mental Hospital, Jodhpur.
Uttar Pradesh	.. 24. Mental Hospital, Benaras. 25. Mental Hospital, Bareilly. 26. Mental Hospital, Agra.
West Bengal	.. 27. Mental Observation Ward, Bhowanipur.

Serial No. 1552.—Circular No. 844-E/239(Eiv), dated 5-5-1962.

Sub.—Terms regarding the pay special leave etc. to be granted to Rly. Servants sent on training *abroad* under the various aid clauses.

A copy of the Railway Board's letter No. E(Trg.)61 TRA-24, dated 19-3-1962 is forwarded for information and guidance. The Board's letter of 22-11-1950 referred to therein was circulated under this office endorsement of even No. dated 4-3-1961.

Copy of letter No. E(Trg.)61 TRA-24, dated 17/19-3-1962 from Asstt. Director, Establishment, Railway Board, Ministry of Railways, New Delhi addressed to the General Managers, all Indian Railways including CLW DBK and DLW Railways and copy to others.

Sub.—Terms regarding the pay, special leave etc. to be granted to Railway servants sent on training abroad under the various aid clauses.

A copy of Ministry of Finance Office Memorandum No. 21(1)-EII(A)61, dated 24-11-1961 regarding terms to be granted to officers sent abroad for training under the various training schemes is forwarded herewith for information and guidance. The Central Civil Services (Revised pay, Rules 1960 referred to therein correspond to the Railway Services (Authorised pay) Rules 1960.

2. The orders contained therein will apply mutatis mutandis to Railway Servants sent abroad for training under the various training schemes. This is in supersession of the orders issued in Board's letter No. E(G)TR1-36(Pt.A), dated 22-11-1950/31-12-1960 and will take effect from 24-11-1961.

3. This has the sanction of the President.

4. The receipt of this communication may kindly be acknowledged.

Copy of letter No. 21(I)-EII(A)/61, dated 24-11-1961 from Ministry of Finance Deptt. of Expenditure, New Delhi to all Ministries/Departments, etc.

OFFICE MEMORANDUM

Sub.—Terms to be granted to officers sent abroad for training for a period of over six months.

In supersession of the orders contained in this Ministry's Office Memoranda No. F.2 (30)-EII/53, dated 3-11-1953 (incorporated as Appendix 30-A of the P&T compilation of the Fundamental Rules and the Supplementary Rules, Vol. II), No. F.2(18)8-EIIB/59, dated 1-6-1959 and No. F.21(5)-EII/59, dated the 14-9-1959, the undersigned is directed to state that, when Government servants are sponsored by the various Ministries/Deptts. of the Government of India for training abroad under the various training schemes of the United Nations, the Colombo Plan, the Point Four Programme etc. and the schemes operated through non-official channels (Rock Feller Foundation, Ford Foundation, etc.) the grant of deputation terms will be regulated as follows:—

(i) Pay.—The entire period of Government Servant's absence from his post in India will be treated as period of deputation on the full pay which would have drawn had he remained on duty in India.

(ii) *Dearness allowance*.—During the first six months of his training, the Government servant concerned may be allowed to draw dearness allowance at the rate at which he would have drawn it, had he not proceeded on deputation abroad. No dearness allowance will be admissible during the period of training beyond six months. If, however, the Government servant concerned has retained the pre-revised scale of pay, in accordance with provisions of the Central Civil services (Revised Pay) Rules 1960, he may, during the period of training beyond six months, be allowed dearness allowance at the rate equal to "dearness pay" appropriate to the pay during deputation.

(iii) *Compensatory allowance*.—At the same rate as he would have drawn in India but for his deputation abroad, during the first six months of absence from his post in India, subject to the fulfilment of the conditions laid down in S.R. 6-B. No compensatory allowance will be admissible during the training period beyond six months.

(iv) *House rent allowance/Recovery of rent*.—At the same rate as he would have drawn in India but for his deputation abroad, during the entire period of training subject to the fulfilment of the conditions laid down in S.R.6-C. If the Government servant concerned is allowed to retain Government accommodation during the period of deputation abroad, the rent therefore should continue to be charged at the same rate at which it would have been normally charged had the officer not proceeded on deputation.

2. Since the terms admissible under these orders will be considerably more liberal than those now admissible it is more than ever necessary to ensure that the periods of deputation of officers sent abroad for training are no longer than absolutely necessary.

3. Further, the training of Government servants abroad under financially aided schemes should invariably be at the instance of the Ministries/Departments concerned. In no case should the Government servants themselves approach or negotiate direct with the Foreign Governments or Organisations for scholarships. Before sponsoring a case for training abroad under the terms mentioned in para. 1 above it is necessary to ensure that the services of the Government servant concerned would be available to Government at least for a reasonable period, say three years, after the completion of his training and that the officer should also possess adequate backgrounds of the subject or field in which he would be receiving training. The following conditions should, therefore, generally be satisfied for the grant of deputation terms to Government servants sponsored by Government for awards under the training schemes:—

- (a) He should have at least three years to serve after the conclusion of training and is not expected to retire within that period.
- (b) In the case of a Government servant on loan from a State Government for a quasi-Government body, the lending authority should agree to make him available to the Government of India for a period of not less than three years after the conclusion of training if required.
- (c) In the case of a Government servant in the temporary employ of the Government of India, there should be reasonable chance of his remaining in service for a minimum period of three years after

the conclusion of the training and he should be required to give an undertaking in writing that he agrees to serve the Government of India for a like period.

(d) He should have completed a minimum of five years service. The limit may, however, be relaxed in cases where the very nature of the training does not warrant such a restriction, e.g. cases where individuals are recruited on the condition that they should undergo training before they are posted to regular duties.

(e) A period of deputation of 18 months at one time should ordinarily be regarded as a suitable maximum in such cases.

4. The opinion of the Committee of Secretaries should invariably be obtained at the time of sponsoring such cases of training, as laid down in this Ministry's O.M. No. 20(25)-EII(A)60, dated 18-10-1960.

5. Actual sanctions in individual cases regarding the deputation terms mentioned above should be issued only in consultation with the Ministry of Finance (Exp.) Divl. concerned in accordance with the existing practice.

6. In so far as persons serving in the Indian Audit and A/Cs Deptt. are concerned, these orders are being issued after consultation with the Comptroller and Auditor General.

7. These orders take effect from the date of issue. The cases of the Government servants proceeding on training on or after the date of the issue of these orders will be governed by the provisions contained herein. Past cases already decided otherwise than in accordance with these orders need not be reopened.

Serial No. 1563.—Circular No. 52-E/O/26(EVI D & A), dated -5-1962.

Sub.—Revised Discipline & Appeal Rules.

A point has been raised whether in the light of Rules 1713 and 1714 RI in a case where, in the first instance, a chargesheet has been issued to an employee with any of the proposed penalties under item (iv) to (vii) of Rule 1707 RI, it is essential to hold a statutory departmental enquiry under the Discipline and Appeal Rules, if on a perusal of the defence to the Chargesheet the competent authority comes to a decision to inflict any of the minor penalties.

2. It has been held that no enquiry is necessary in case the competent authority, after considering the defence is of the opinion that a minor penalty would do.

Serial No. 1564.—Circular No. 52-E/O/26(Evi D&A), dated 9-5-1962.

A copy of the Railway Board's letter No. E(D&A)62RG6-20, dated 10-4-1962 is forwarded for information and guidance.