

Objective questions on Tender and contract management (MRT-7)

1. Which one of above is not essential requirement of a contract
 - a) Technical matter of nature
 - b) Proper and valid consideration
 - c) Written and signed
 - d) Free consent of parties

2. Which one is not a purpose of tender system
 - a) Competitive rates
 - b) Value for money
 - c) Equity in selection of firms
 - d) Guarantee

3. Which one not a type of tender system
 - a) Single tender
 - b) Open tender
 - c) Limited tender
 - d) Confidential tender

4. Which one is not a type of contract
 - a) Rate contract
 - b) Running contract
 - c) Lump sum contract
 - d) IT contract

5. What is full form of EMD
 - a) Essential matter description
 - b) Earnest money deposit
 - c) Early money deposit
 - d) Extra material depot

6. Which one is not a purpose of depositing EMD
 - a) Avoid unnecessary competition
 - b) Compensation to department
 - c) Punishment to incompetent firm
 - d) Source of generating revenue

7. Which one is not included in cannons of financial propriety
 - a) Expenditure should be as per demand of occasion
 - b) Public money should not be used for benefit of a person
 - c) Amount of allowance should not be a source of benefit
 - d) Money should be used for trial of developmental items

8. When two or more persons have a common intension for development of obligation between then it is known as
 - a) Agreement
 - b) Tender
 - c) Letter of acceptance
 - d) Warranty clause

9. Every contract is a agreement but every agreement may not be a contract – the statement is
 - a) False
 - b) True
 - c) Both
 - d) No relation between the two

10. Tender system adopted for inviting offers in most open public manner possible is known as
 - a) Open tender
 - b) Limited tender
 - c) Bulletin tender
 - d) Special limited tender

11. In two packet tender system
 - a) Technical bid is opened first
 - b) Commercial bid is opened first
 - c) Both are opened at same time
 - d) None

12. Which one is not correct in context to single tender
 - a) Followed in emergent situations
 - b) Detailed justification is not required
 - c) Prior finance concurrence
 - d) GM approval is required

13. The tender system in which tender is sent only to approved vendors is called
- a) Open tender
 - b) Global tender
 - c) Limited tender
 - d) Quotation cases
14. For execution of works on quotation basis which one of above steps comes first
- a) Creation of proposal
 - b) Administrative approval
 - c) Vetting by finance
 - d) Creation of work order
15. What is the financial limit of JA grade officer in case of works matter under quotation
- a) 5 lakh per case
 - b) 8 lakh per case
 - c) 2 lakh per case
 - d) Full power
16. What is the financial limit of SA grade officer in case of works matter under quotation
- a) 5 lakh per case
 - b) 10 lakh per case
 - c) 2 lakh per case
 - d) Full power
17. What is the financial limit of JA grade officer in case of works matter under quotation
- a) 60 lakh per year
 - b) 24 lakh per year
 - c) 40 lakh per year
 - d) None
18. What is the financial limit of SA grade officer in case of works matter under quotation
- a) 1 crore per year
 - b) 1.2 crore per year
 - c) 80 lakh per year
 - d) None

19. Which one is not correct in context to estimate
- It is to be signed by branch officer
 - Verified estimate by account officer is required at the time of sanction
 - Work may be started without sanction of estimate
 - Splitting of work to be avoided
20. Which one of above information is not necessarily required in tender notice
- Name of work with its location
 - Approximate cost of the work
 - Cost of tender form
 - Name of sanctioning authority
21. Which steps is not pertaining to tender processing
- Tender should have clear description of work
 - Tender must be received on specific date and time
 - Tender must be accompanied with requisite earnest money
 - There should be provision of negotiation
22. Which precaution need not to be followed while opening tender
- Envelops to be opened by nominated officials
 - Envelopes to be marked serially
 - Encircle all the rates as well as conditions
 - No requirement to check value of EMD submitted
23. What is the full form of TC
- Tender cell
 - Technical cell
 - Tender committee
 - Tabulation cost
24. What is full form of TAA
- Tender advice & assessment
 - Tender accepting authority
 - Tender advance acceptance
 - None
25. Which item is not concerning to tender box
- It should be kept in office duly locked
 - Tenderers may drop sealed envelope directly
 - Offers received by post should be dropped in box immediately
 - If size of packet is large it should be discarded

26. Which one not correct while opening the tender box
- a) It is to be opened at specified date and time
 - b) It is to be opened by nominated members
 - c) Seal of box should be broken three days in advance
 - d) All envelope taken out from box should be numbered
27. What is not the purpose of security money deposit
- a) It ensures successful service during warranty period
 - b) It can be forfeited by government in form of recovery
 - c) It acts as assurance for competency of firm
 - d) As a source of earning for department
28. The contract in which government can procure any number of specified item at fixed unit rate during period of currency of contract is called
- a) Lump sum contract
 - b) Rate contract
 - c) One delivery contract
 - d) Labour contract
29. The contract which it adopted for delivery of items susceptible to large amount of change of rate is called
- a) Piece work contract
 - b) One delivery contract
 - c) Lump sum contract
 - d) Labour contract
30. The contract in which the amount to be received by contractor depends upon overall completion of work is called
- a) Lump sum contract
 - b) Rate contract
 - c) Running contract
 - d) Labour contract
31. The contract in while rate of each of the items are specified and amount to be paid depends on actual measurement is known as
- a) Schedule contract
 - b) Rate contract
 - c) Running contract
 - d) Lump sum contract

32. When the amount of security money is refunded to awarded firm

- a) After completion of work
- b) After completion of warranty period
- c) After award of work
- d) After completion of work and approval of competent authority

33. What is full form of PAC

- a) Propriety article control
- b) Propriety article certificate
- c) Proper account consideration
- d) Procurement against cancellation

34. What is full form of LOA

- a) Letter of approval
- b) Letter of acceptance
- c) Line of action
- d) List of annexure

35. What is full form of PG

- a) Performance guide
- b) Procurement guide
- c) Performance guidance
- d) Performance guarantee

36. What is full form of GCC

- a) Group of contract clauses
- b) General condition of cases
- c) General conditions of contract
- d) None of above

37. Which one of above can't be used as performance guarantee

- a) Deposit gold in treasury
- b) Irrevocable bank guarantee
- c) Pay orders
- d) Demand draft

38. Who is entitled to issue certificate regarding completion of work
- a) Firm's representative
 - b) Account officer
 - c) Nominated supervisor/engineer
 - d) Sanctioning authority
39. What is full form of AMC
- a) Annual maintenance cost
 - b) Annual maintenance contract
 - c) Accidental manpower calculation
 - d) Actual maintenance cost
40. How many members are nominated for tender committee of tender value of 50 lakh
- a) Four
 - b) Three
 - c) Two
 - d) None of above
41. Which one is not the responsibility of tender committee
- a) To ensure that rules are followed in general
 - b) To give a definite recommendation to TAA
 - c) To properly examine the facts
 - d) To finalize the notice for inviting tender
42. Some percentage of tender which would normally finalized by limited tender should be finalized bytender system to check the market rates.
- a) Bulletin tender
 - b) Open tender
 - c) Special limited tender
 - d) None of above
43. Single tender can't be awarded in which one conditions of above
- a) Accidents
 - b) Breaches
 - c) Work of specialized nature
 - d) Green initiative works

44. What is full form of IREPS

- a) Indian railway e-procurement system
- b) Integrated railway e-procurement system
- c) Indian railway emergency procurement strategy
- d) None of the above

45. Which one is not an advantage of labour contract

- a) Surplus material can be utilized
- b) Quality of material gets ensured
- c) Reduction in overall cost of project
- d) Misuse of material

46. What is the full form of LAR in context to tender

- a) Least accepted rates
- b) Latest actual rates
- c) Last accepted rates
- d) None of the above

47. What is comparative statement of offers received in any case

- a) It is table like statement showing technical specification of various items
- b) It is table like statement showing offer of single firm
- c) It is table like statement showing comparison of all offers received in price order
- d) None of the above

48. As per latest GCC what is the time limit for deposition of performance guarantee by the firm.

- a) Within 30 days of receipt of work order
- b) Within 21 days of receipt of work order
- c) Within 25 days of receipt of work order
- d) None of the above

49. Which one of above is not deducted from bill of contractor

- a) Income tax
- b) Surcharge on income tax
- c) Educational cess
- d) Professional tax

50. What is full form P.O. in context to purchase from store department
- a) Posting order
 - b) Placement order
 - c) Purchase offer
 - d) Purchase order
51. What one of above is not an information to be published in tender notice
- a) Name of work
 - b) Place of work location
 - c) Cost of work
 - d) Name of tender committee members
52. Annual maintenance contract of equipments can be placed on single tender basis with approval of which authority
- a) Sr. DME
 - b) ADRM
 - c) CME
 - d) None of above
53. Once it is decided to execute the work by agency of contractor which one activity is not required by railway administration
- a) Ready to hand over the site
 - b) Drawing / specification should be ready
 - c) Account should be open
 - d) Full knowledge of scope of work
54. What is the full form of ITCC
- a) Input tax credit card
 - b) Income tax clearance certificate
 - c) Income tax calculation cell
 - d) None of above
55. Tender received before time of opening but after due date and time of receipt of tender is known as
- a) Late tender
 - b) Delayed tender
 - c) Advanced tender
 - d) Confidential tender

56. Tender received after time of specified opening of tender is known as
- a) Late tender
 - b) Delayed tender
 - c) Advanced tender
 - d) Confidential tender
57. What is full form of FA&CAO
- a) Financial advisor and chief account officer
 - b) Fund advisor and chief administrative officer
 - c) Finance administrator and chief account officer
 - d) None of above
58. In two packet tendering system there are
- a) Two tender notices
 - b) Two stages of vetting
 - c) Two type of bids
 - d) None of above
59. The contract in which contractor engages to supply and other party of contract to take a specified quantity of material when ordered is known as
- a) Rate contract
 - b) Running contract
 - c) Labour contract
 - d) None of above
60. What is rate form in e-tendering portal
- a) To fill up details of past supply to railway
 - b) To give compliance of special conditions
 - c) For submitting rates, discount and other charges
 - d) None of these
61. What is performance sheet form in e-tendering portal
- a) To fill up details of past supply to railway
 - b) To give compliance of special conditions
 - c) For submitting rates, discount and other charges
 - d) None of these

62. Which one is not a data security feature of e-tender box
- a) Time locking
 - b) Data encryption
 - c) Verification of digital signature
 - d) Online data input facility
63. The e- tender box can be opened by
- a) Authorized officers at any time
 - b) Authorized officers at specified time
 - c) By authorized officers and approved contractors
 - d) All are correct
64. What is full form of PKI
- a) Private key interprise
 - b) Public key interaction
 - c) Public key infrastructure
 - d) None of above
65. Which one a not a facility provided to contractor in e- procurement system
- a) Free online registration
 - b) Free tender search
 - c) Digital submission of offers
 - d) Automatic submission of EMD
66. Which one is not a benefit of e-tendering system to organization
- a) Automated process
 - b) Short procurement cycle
 - c) Data theft
 - d) Minimize human errors
67. For better effectiveness of contract the department should have proper and updated work manual
- a) Correct
 - b) Incorrect
 - c) Not related
 - d) None of above

68. What is full form PQ in context of contracts

- a) Pooled quota
- b) Pre-qualification criteria
- c) Promoted quota
- d) None of above

69. In case of postponement of tender the information should be provided

- a) Only in offices
- b) To eligible contractors
- c) Same way as tender was advertised
- d) None of above

70. In case of delay of completion of work by contractor the duration of work completion can be

- a) Extended free of charge
- b) Can't be extended
- c) Extended with levy of penalty (LD)
- d) None of above

71. During the execution of contract introduction of new non schedule items can be

- a) Done at any stage
- b) Can't be done
- c) Can be done only with concurrence of finance and proper approval
- d) None of above

72. The ring formation is mostly effective in case of

- a) Open tender
- b) Global tender
- c) Limited tender
- d) Single tender

73. The work of highly technical nature in which accuracy is more important than cost of the work which type of tender system is preferred

- a) Open tender
- b) Limited tender
- c) Global tender
- d) Two packet tender system

74. when item is propriety item and only one firm is capable of doing work which type of tender system is used
- a) open tender
 - b) limited tender
 - c) single tender
 - d) none of above
75. which one is not a type of tender
- a) open tender
 - b) definite tender
 - c) global tender
 - d) bulletin tender
76. For execution of work on quotation basis
- a) Minimum four offers should be collected
 - b) Minimum three offers should be collected
 - c) Minimum two offers should be collected
 - d) None
77. Which authority is responsible for advertising the tender in news papers
- a) Chief personnel officer
 - b) Chief account officer
 - c) CPRO/PRO
 - d) Dy. CME (IT)
78. Which step comes first in tender proceedings
- a) Calling of budgetary
 - b) Vetting of estimate
 - c) Opening of tender
 - d) Verification of PG
79. What is full form of SOR
- a) Sanction of rates
 - b) Schedule of rates
 - c) Sum of ranges
 - d) None of above

80. What is full form of CVC

- a) Central vigilance control
- b) Central vigilance command
- c) chief vigilance commission
- d) central vigilance commission

81. In railways advance payment to contractors

- a) Can be made in special conditions
- b) No provision of advance payment
- c) Can be made
- d) None of above

82. What is full form of MB in civil works

- a) Money book
- b) Measurement book
- c) Money brochure
- d) None

83. Which one is not applicable while communication with contractors

- a) It should be in written
- b) It may be oral
- c) It should be at appropriate level
- d) No letter of contractor should remain unanswered

84. Which one is not applicable to progress of work

- a) Supply of design within time
- b) Agreed program in form of PERT chart
- c) Record of periodical views
- d) Notice to contractor only after work completion

85. Supervision of work is done by

- a) Field engineer
- b) Account officer
- c) Approval authority
- d) None of above

86. Which one is not pertaining to test check
- a) Schedule of test check to be prescribed
 - b) It can be done after bill passing
 - c) It consists physical verification of dimension
 - d) Its items are specified in MB
87. The counter offer by the contractor is given
- a) In some cases
 - b) In all cases
 - c) Never
 - d) None of above
88. Negotiations if required is done with
- a) L1 firm only
 - b) L1 and L2 firms
 - c) L1 , L2 or L3 firm
 - d) None of above
89. What is full form of MoU
- a) Memorandum of Understanding
 - b) Minutes of Understanding
 - c) Memorandum of Underestimates
 - d) None
90. Performance guarantee cannot be in form of
- a) A deposit of Cash
 - b) Irrevocable Bank Guarantee
 - c) A Deposit in the Post Office Saving Bank
 - d) Gold deposit in treasury
91. Can railway passes be allowed to contract workers
- a) Not in any case
 - b) In some cases
 - c) Can be issued in all cases
 - d) None of above

92. The earnest money of all unsuccessful tenderers should be refunded

- a) After one month
- b) as expeditiously as possible
- c) after three month
- d) none of above

93. For work estimated cost upto rupees 2 crore the value of EMD is

- a) 3% of the estimated cost of work
- b) 2% of the estimated cost of work
- c) 1% of the estimated cost of work
- d) None of above

94. Which one particular of tenders is not recorded after opening of tenders

- a) Date of opening
- b) Description of work
- c) Rate quoted by tenderer
- d) Name of courier company

95. Which one is not an item required for tender document.

- a) Updated GCC
- b) Authentic schedule of items
- c) Probable date of issue of letter of acceptance
- d) Special conditions if any

96. The contract agreement is signed by

- a) Only railway officers
- b) By railway officer and firm's nominated person
- c) By railway officer, firm's nominated person and account officer
- d) None of above

97. While tender processing late and delayed tenders are

- a) Mixed with all other tender offers
- b) Rejected in all cases
- c) Clearly marked on it
- d) None of above

98. Which one information is not provided in tender notice

- a) Name of work and location
- b) Cost of tender form
- c) Website particulars
- d) Date of award of work

99. Bulletin tender is commonly used by.....repetitive purchase.

- a) Mechanical department
- b) Medical department
- c) Stores department
- d) Account department

100. Which one of above is not a centralized procurement agency in Railway

- a) RDSO
- b) COFMOW
- c) DMW
- d) CONCORE