

**Serial No. 3426.—Circular No. 847-E/38-II (Eiv), dated 23-8-1966.**

**Sub.—Mutual exchange-acceptance of.**

A case has come to notice wherein a policy decision was taken by one of the Divisions that mutual exchanges of employees should not be granted unless they have completed two years at a particular station. It has been represented that this restriction leads to hardship and inconvenience to the staff. The practice prevailing in respect of the acceptance of mutual exchange formed by staff to secure shift from one station to another has been examined and it has been decided (since such mutual exchanges are initiated by the staff when they need the change essentially on some personal and/or compassionate grounds as they have normally to carry out such transfers at their own expense) that it is not necessary to lay down any hard and fast limit of stay at a particular station required to be completed by the staff before such requests for mutual exchange are entertained. It should, however, be made clear to the staff that although mutual exchange means consent between two employees for changing places, it also involves the convenience of the Administration on its own merits and the sanction of the competent authority is discretionary. Acceptance of such mutual exchanges cannot be claimed as a matter of right and transfers of railway staff are primarily in the interest of Administration. Mutual exchanges can be accepted only where there are compelling circumstances and provided the same are administratively convenient e.g. such requests from staff coming within the purview of periodical transfers cannot be accepted if by the acceptance of such mutual exchange, the orders regarding continued stay at a particular station beyond 5 years or return to a station on which they had been posted earlier before the expiry of 5 years are violated.

**Serial No. 3426-A.—Circular No. 830-E/O/17(Eiv), dated 7-5-1966.**

**Sub.—Running Allowance for Guards booked to travel in brake vans attached to light engines.**

Reference correspondence resting with this office letter No. for D.Ss only 830-E/O/17(Eiv), dated 5-11-1965 on the Subject noted above. The Railway Board have decided that the Guards travelling in brake vans attached to light engines as Guard-in-Charge should be paid *mileage allowance* at the normal rates laid down in rule IV of the Revised Running Allowance Rules. Past cases dealt with otherwise than in accordance with these orders need not be resopened.

The above decision has the sanction of the President.

(Authority.—Railway Board's letter No. E(8)65RS/28, dated 5-4-1966).

**Serial No. 3427.—Circular No. 720-E/O-X(Pension), dated 14-4-1966.**

***Pension Circular No. 19/1966.***

**Sub.—Simplification of procedure governing the grant of pensions  
Rounding off pensions to the next higher rupee.**

1. A copy of the Railway Board's letter No. F(P)66PN1/3, dated 7-4-1966 is enclosed for information and guidance.

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