

Note 1.—In the case of a non-gazetted railway servant, he may have the assistance of an official of a Railway Trade Union recognised by the Railway Administration on which the accused railway servant is employed, but shall not engage a professional lawyer. The term 'professional lawyer' includes those who are competent to practice in a court of law. A Trade Union official shall not be allowed to appear in a disciplinary case before an officer or a Committee of Inquiry unless he has worked as such in a recognised Railway Trade Union for a period of at least one year continuously before he appears and subject to the condition that he takes no fees.

2.—Nomination of an Assisting Railway servant/Railway Trade Union official shall not be accepted if at the time of nomination the Assisting railway servant/Railway Trade Union official has more than two pending disciplinary cases in which he is to assist".

(Railway Board's letter No. E(D&A)62RG6-28, dated 28-3-1966).

Serial No. 3436.—Circular No. 769E/O-VII(Eiv), dated 26-5-1966.

Sub.—Rule 1339(2)-R.I. Clarification of the provisions regarding transfer of P.F. money to other Govt. departments etc.

A copy of Railway Board's letter No. F(P)66PF1/1, dated 12-4-1966 is reproduced below for information and guidance.

"A question has been raised whether the expression 'Government contribution' appearing in clauses (i) (b), (ii) & (iii) (b) of rule 1339 (2) RI and the 'NOTE' thereunder covers 'special contribution' also, where it is admissible to the employee under the Rules. It is clarified that the expression government contribution, as referred to, in the preceding sentence covers special contribution as well"

Serial No. 3437.—Circular No. 8P/9-X, dated 25-5-1966.

Sub.—Issue of Passes & PTOs.

Cases have come to notice where illiterate staff have obtained and utilized passes/PTOs for their family member/dependents—other than bona fide. The staff concerned when questioned put forth the plea of their illiteracy and state that the wrong details in the Pass/PTOs applications were made by those who wrote the application forms on their behalf. Such explanation can not obviously be accepted but at the same time it would operate too harsh on illiterate staff.

In order to avoid cases of such nature, it is desired that staff knowing Hindi should invariably mention in that language the particulars of their family members/dependents in the Pass/PTO applications themselves. In the case of staff, who are quite illiterate, the officials forwarding the applications should clearly state therein that the employee concerned has been explained the particulars of the family members/dependents by them personally. To provide another safe-guard, the Pass Section or the Incharge of the employee may also question him in this connection at the time of delivery of the Passes/PTOs.

It is requested that these instructions should be given wide publicity.