

Northern Railway

209
Medical Department,
Headquarters' Office,
Baroda House,
New Delhi.

No:7-Med/E/Pt.IV/2018

Dated: 17.10.2018

Sub: Duties of Medical Officers in Headquarters' Office.

Ref: Office Order No. Med/E/Misc/2015 dated 20.05.2015 and 7-Med/E/Pt.IV dated 28.05.2018.

In reference to above orders the distribution of various subjects amongst following Medical Officers working at Medical Branch HQ Office, Baroda House, New Delhi shall be as follows:

Dr. R.K.Jain, Addl. CMD/T&A, HQ Office,

1. Nodal Officer FSSAI
2. Monitoring of Quality of Water Supply.
3. Nodal officer for M&P, T&P, AMC and repairs of hospital items including items of HQ Office.
4. Uniform Dress linen, diet, Kitchen and related issues.
5. MCDO, PCDO and other narrative reports and returns.
6. GM conferences, PCMD's conferences, CMSs Conferences, SBF & related activities, POM, PREM, PNM, and other Union related issues, ZRUCC etc.
7. Nodal Officer for multi subjects, representations /complaints/grievances, Inspection Notes of various authorities.
8. Works Programme, New Railway Hospital/Health Units, Expansion & Development of existing Hospitals/Health Units, Minister's budget announcements.
9. Nodal officer for HIMS
10. Audit and accounts reports, Budget, Housing Policy, references regarding railway Quarter.
11. SOP revision, confidential letters CA -III References, Parliament Questions, court Cases, complaints, Representations, Grievances and inspection notes related to above subjects.
12. Any other duty as assigned from time to time by the competent authority.

Dr. Asha Rani, Addl CMD/ H&FW, HQ Office.

1. Health including Cleanliness- Health Drives, Health Camps, and National Health Programmes and related returns, HIV, AIDs and related issues and returns.
2. Family welfare including pulse polio and related issues.
3. Nodal Officer for Disaster Management, ARME, first aid boxes and related issues, First aid Training.
4. Establishment Gaz./Non. Gazetted cadre, CMP, Part time doctors, HVS, case to case basis Specialists.

5. Sr. Residents, Junior Residents, Interns, DNBs.
6. Matters pertaining to Rajbhasha, Technical Library, Hospital visiting committee Mahila Smiti, Bharat Scouts & Guides and Civil Defence etc.
7. Hiring of vehicles, ambulance Services and official vehicles.
8. Private security at Hospitals
9. SIG Inspections.
10. Finalization of already pending case of installation of CT scan /LKO/DH.
11. SOP revision, confidential letters CA -III References, Parliament Questions, court Cases, complaints, Representations, Grievances and inspection notes related to above subjects.
12. Any other duty as assigned from time to time by the competent authority.

These orders shall be effective with immediate effect.

This issue with the approval of Principal Chief Medical Director.

Acc
18/10/18
(Dr. Archana Gupta)
Chief Health Director

Copy to:

1. Secretary to Addl. GM for kind information of AGM.
2. ACMD/H&FW, ACMD/T&A, Dy. CMD/HQ & Dy. CMD/MS.
3. CCM/NR for kind information & NA (for SIG inspections).
4. MD/NRCH.
5. CMS/DLI, UMB, FZR, LKO, MB and ACMS/JUDW.
6. CMO/RDSO/LKO, CMO/DLMW/PTA, CMO/RCF/KXH.
7. Chief OS/Medical Branch- for information of Medical Staff.
8. Dy. CPO/HQ & Dy. CPO/Gaz.