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10/12/18

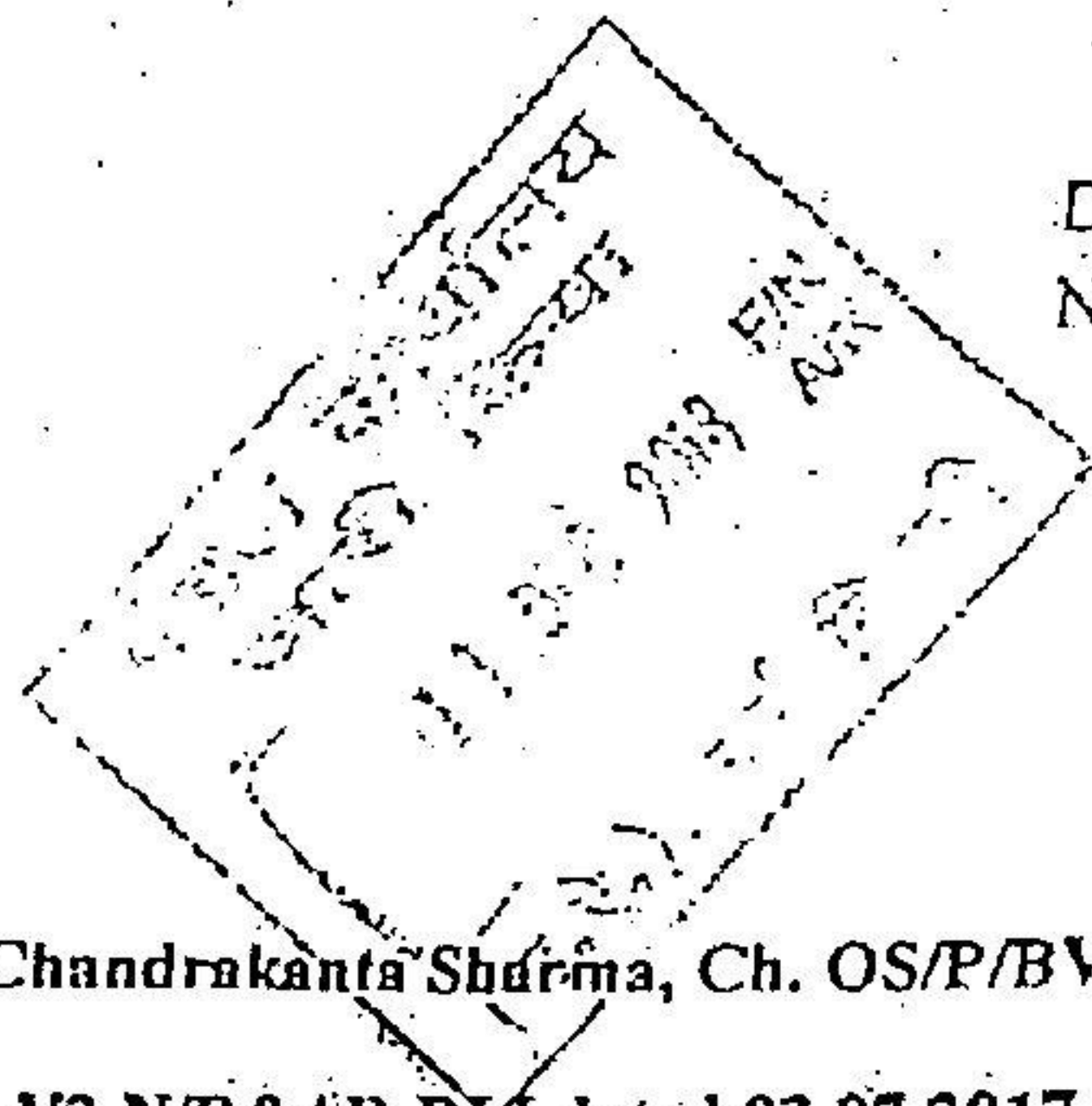
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Northern Railway

No. Vig/CT/5/2017
Dated : 10.12.2018

DRM Office
New Delhi

GM/Vigilance
H.Q. Office, Baroda House
N. Rly. New Delhi



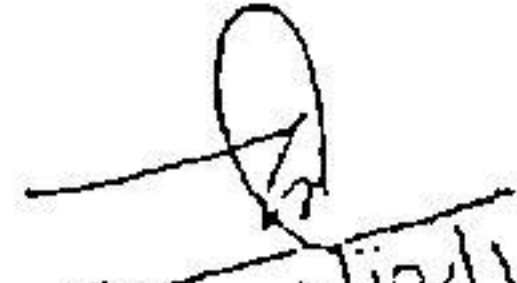
Sub : D&AR Enquiry in SF-5 case of Smt. Chandrakanta Sharma, Ch. OS/P/BVH.
Ref : Your letter no. Vig-PC-2017-03-01781-V2-N/D&AR-DLI dated 03.07.2017.

In reference to above letter, the following is submitted :

- 1) When a person who has been allotted user ID for bill preparing purpose is transferred out of the seat he or she is holding presently, the new incumbent has to approach Sr. EDPM with a written request seeking mapping of the relevant User ID to his or her name only then the User ID is mapped.
 - i) Any changes made in master data of employee in the following fields by any user, the same gets confirmed/changed in the I-PASS software only after due confirmation by APO/Bills's user ID.
 - a) DOB b) DOA c) DOR d) Designation e) Rate of Pay etc.

Hence, the level of check in this regard has been upgraded up to Jr. Scale Officer.

- 2) No such provision has been made by CRIS for short time absentee period at the level of Jr. Scale Officer. However, in case of long unauthorized absence, employee regularization is done only when confirmed by APO/Bills' ID.


10/12/18
Divl. Personnel Officer/IR
New Delhi