

Northern Railway  
HQ Office, Baroda House New Delhi  
(Law Branch)

No. NR/HQ/Lit/Empnl.RAs/RCT/BSB/2023

Dated: 04/07/2023

**NOTIFICATION**

**Sub: Empanelment of Railway Advocates in Railway Claims Tribunal, Varanasi.**

**Closing date of Application: 31/07/2023**

1. In pursuance of this Notification dtd. 11/04/2023, Northern Railway HQ office is hereby inviting Bio-data of interested advocates to be empanelled as Railway Advocates to represent Railways court cases before **Railway Claims Tribunal Varanasi.**
2. Applications are to be submitted in the prescribed format as per **Annexure-I** by the Advocates having experience for the engagement as specified in **Annexure-II.** **Both the Annexures must be verified/authenticated by the applicant through an Affidavit of Declaration. The declaration should contain that the data and statement written in the application are true to the best of the knowledge of the applicant / advocate. No application submitted earlier to this Notification shall be considered.**
3. The applications shall be scrutinized on the basis of independent enquiry about the correctness of the information provided in the said Annexures through physical verification of offices, library and the sitting place of applicant advocate.
4. The recommended names of the Advocates shall be published in the official website of the Northern Railway <https://nr.indianrailways.gov.in> for the purpose of interview/personal interaction.
5. The Northern Railway shall conduct an interaction of the shortlisted Advocates fulfilling the eligibility criteria.
6. **Period, Termination, Resignation and expiry of terms**
  - a. The Advocates shall be engaged for the period of 3 (three) years which may further be extended 2 (Two) years on yearly basis subject to performance of the advocates as recommended by the Zonal Office and approved by the Railway Board.
  - b. The Counsels may resign by assigning any reason and giving a notice of minimum period of 3 (three) months.
  - c. The services of an Advocate may be terminated on the basis of performance review.
  - d. The final list of Panel Advocates is subject to the approval of the Railway Board which shall be published in the Northern Railway website <https://nr.indianrailways.gov.in>
7. In respect of any clarification, the decision of the Railway Board shall be final.

Vipul Guleri  
04/07/2023

8. In terms of the letter no. 2022/LC/15/1 dated 11.04.2023 the fees shall be in accordance with the fees structure prescribed by the Judicial Section, Ministry of Law & Justice, Department of Legal Affairs from time to time.
9. **Application in the prescribed format (Annexure I) may be sent by email only "nrhqctbsb2023@gmail.com" No offline application shall be accepted.**
10. An advocate may submit only one application either for Central Administrative Tribunal or Railway Claims Tribunal or District Courts/Sub-ordinate Courts or other Statutory Bodies as per his/her choice. However final decision for empanelment rests with the Selection Authority of Railway Administration.
11. It may please be noted that incomplete applications, applications submitted in any other format and those does not fulfil the requisite conditions shall summarily be rejected.
12. The application should reach this office on or before **31/07/2023**. No application shall be entertained received beyond the prescribed date.

DA: Annexure-I & II

Vipul Goel  
04/07/2023

(Vipul Goel)

Dy. General Manager/Law

*Copy forwarded to the following for information and taking necessary action, please:*

1. CCO Claims office, State Entry Road, NDCR Bldg. New Delhi. It is requested to make wide publicity in order to collect maximum application.
2. PO/RCT/BSB - It is requested to affix this Notification on Notice Board for wide publicity.

Paste latest  
Passport size  
photograph and  
sign a manner that  
part of signature  
appears on the  
form and part on  
the Photograph

## Annexure-I

### PROFORMA FOR EMPANELMENT OF ADVOCATE

In CAT/RCT/District Court/Sub-ordinate Court ( Tick whichever is applicable)

|     |                                                                                                         |                          |                 |
|-----|---------------------------------------------------------------------------------------------------------|--------------------------|-----------------|
| 1.  | Applicant's Name ( in block letters)                                                                    |                          |                 |
| 2.  | Father's Name/Husband's Name (in block letters)                                                         |                          |                 |
| 3.  | Date of Birth (dd/mm/yyyy)                                                                              |                          |                 |
| 4.  | Age (as on 01.01.2023)                                                                                  |                          |                 |
| 5.  | Gender(Male/Female)                                                                                     |                          |                 |
| 6.  | Address with Mobile No., Email id,<br>Landline No. with STD code etc.<br>Residence<br>Office<br>Chamber |                          |                 |
| 7.  | Mention the Court where the Applicant is interested to represent the matter                             |                          |                 |
| 8.  | <b><u>Educational Qualification</u></b>                                                                 |                          |                 |
|     | Name of Course                                                                                          | Name of Board/University | Year of Passing |
|     | LLB                                                                                                     |                          |                 |
|     | LLM                                                                                                     |                          |                 |
|     | Any other                                                                                               |                          |                 |
| 9.  | Date of Enrolment as an Advocate                                                                        |                          |                 |
| 10. | Enrolment No. (Bar Council/Bar Association) (Date of Enrolment)                                         |                          |                 |
| 11. | Total Experience in Practice<br>Experience of Railway cases(in years)                                   |                          |                 |

|     |                                                                                                                                                                |                                                                        |           |                                                              |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|-----------|--------------------------------------------------------------|
| 12. | <b><u>Details of Experience</u></b>                                                                                                                            |                                                                        |           |                                                              |
|     | Court                                                                                                                                                          | Total No. of cases handled                                             | Cases won | Nature of cases handled<br>(attach extra sheet, if required) |
|     | CAT                                                                                                                                                            |                                                                        |           |                                                              |
|     | RCT                                                                                                                                                            |                                                                        |           |                                                              |
|     | District Court                                                                                                                                                 |                                                                        |           |                                                              |
|     | Sub-ordinate Court                                                                                                                                             |                                                                        |           |                                                              |
|     |                                                                                                                                                                |                                                                        |           |                                                              |
| 13. | Specify name of PSU/Govt. Department represented by the applicant (if any)                                                                                     |                                                                        |           |                                                              |
| 14. | Field in which the candidate has conducted the cases particularly Civil, Criminal, Railway Land and other claims Dispute labour laws and in writ jurisdiction. |                                                                        |           |                                                              |
| 15. | Copies of the Income –tax returns for the Last three years.                                                                                                    |                                                                        |           |                                                              |
| 16. | No. of cases in a year conducted before the concerned court applied for                                                                                        |                                                                        |           |                                                              |
| 17. | <b><u>List of documents to be attached</u></b>                                                                                                                 |                                                                        |           |                                                              |
|     | (i)                                                                                                                                                            | Copy of Degree of Law                                                  |           |                                                              |
|     | (ii)                                                                                                                                                           | Copy of the enrolment certificate issued by the Bar Council            |           |                                                              |
|     | (iii)                                                                                                                                                          | Reported Judgements of Court in matters handled in individual capacity |           |                                                              |
|     | (iv)                                                                                                                                                           | Income-tax return for the last three years                             |           |                                                              |
|     | (v)                                                                                                                                                            | Experience Certificate                                                 |           |                                                              |

Date:

(Signature)

Place:

(Name in Block Letters)

## **Annexure-II**

|                     |                                 |                                                                                                                           |
|---------------------|---------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| 1.                  | <b><u>Qualification</u></b>     |                                                                                                                           |
|                     | (i)                             | Minimum Qualification LLB                                                                                                 |
|                     | (ii)                            | Enrolment Certificate of practice at the BAR issued by BAR Council.                                                       |
|                     | (iii)                           | Desirable Qualification LLM                                                                                               |
| 2.                  | <b><u>Experience</u></b>        |                                                                                                                           |
|                     | <b>Court</b>                    | <b>Experience</b>                                                                                                         |
|                     | Central Administrative Tribunal | Seven years experience in CAT or other equivalent Judicial Forum.                                                         |
|                     | Railway Claims Tribunal         | Seven years experience in RCT or other equivalent Judicial Forum.                                                         |
|                     | District Court                  | Five years experience in District Court or other equivalent Judicial Forum Including Consumer Forum.                      |
|                     | Sub-ordinate Court              | Three years experience in Sub-ordinate Court or other equivalent Judicial Forum including Consumer Forum.                 |
| <b><u>Note:</u></b> |                                 |                                                                                                                           |
|                     | *                               | The Experience Certificate of the Advocate shall be endorsed by the Chairman of the concerned Bar Council or his nominee. |
|                     | *                               | The eligible applicant shall send their application to the concerned Zonal Railways.                                      |

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