

NORTHERN RAILWAY  
Head Quarter Office, Baroda house, New Delhi  
Ph. 011-23383304 Fax: 011-23384008.

**RATE CONTRACT**

No. 18231272/P-18/RC/Gate Pass

Dt. 9.08.2023

M/s Rational Business Corporation Pvt Ltd.  
Bahal Garh Chowk SONIPAT ROAD  
SONIPAT, HARYANA, INDIA-131021.

Sub:- Tender No. 18231272 opened on 29.05.2023 for rate contract for supply of Pre-Printed Continuous (Perforated) Computerized Gate pass / Money Receipt stationery to specification As per Annexure-A, Special terms and conditions as per Annexure-B and tentative requirement Of Zonal railways as per Annexure-C enclosed.

Ref: Your bid ID No. 15230122 dated 29/05/2023.

Your above mentioned offer submitted this office subject tender has been considered for acceptance for as per details given below.

|                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description             | Rate Contract for supply of Pre-Printed Continuous (Perforated) Computerized Gate Pass/ Money Receipt stationery to specification as per Annexure-A, Special terms & Conditions as per Annexure-B, and tentative requirement of Zonal railways as per Annexure-C enclosed. Note: One ream contains 500 sets of 3 foils each.                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Quantity                | 8966 Reams as per Annexure-'C'.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Basic Rate              | Rs. 947.00 each ream.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| GST                     | @ 18% extra.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| All Inclusive unit rate | Rs. 1,117.46 each ream                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| SVC                     | Statutory Variation in taxes and duties , or fresh imposition of taxes and duties by State / Central Governments in respect of the items stipulate in the contract ( and not the raw materials thereof ) , within the origin il delivery period stipulated in the contract , or last unconditionally extended delivery period shall be to Railways account . Only such variation shall be admissible which takes place after the submission of bid . No claim on account of statutory variation in respect of existing tax / duty will be accepted unless the tenderer has clearly indicated in his offer the rate of tax / duty considered in his quoted rate No claim on account of statutory variation shall be admissible on account of misclassification by the supplier / contractor |
| FOR                     | Destination                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| D.P.                    | Commencement: within 1 Days of issue of contract , Completion: within 365 Days. Delivery to be completed within 60 days from the date of placement of supply order.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

निखिल गुप्ता  
**NIKHIL GUPTA**  
उप मुख्य सामग्री प्रबन्धक/डीजल  
Dy. Chief Material Manager/Diesel  
उ०रे० बड़ौदा हाऊस, नई दिल्ली-01  
N.Rly Baroda House, New Delhi-01

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|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mode of Dispatch              | By Road                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Payment                       | 95% payment against inspection certificate issued by the nominated inspection agency as specified in the contract , and the proof of dispatch / delivery of the material to consignee, and balance 5% after receipt, inspection and acceptance of the goods by the consignee. In case of dispatch by rail , unqualified Railway Receipt / Parcel Way Bill will be taken as the proof of dispatch. In case of dispatch by other means such as Road transport , receipted challan signed by the gazetted officer at consignee's end will be taken as proof of delivery.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Security Money                | Nil since firm is registered with Northern Railway under trade group registration for monetary limit above this rate contract value.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Other Conditions              | <p>1. This is a rate contract. The estimated demands intimated by all Zonal Railways are summarized as per annexure 'C' Note: The quantities indicated against each are only approximate and cannot be guaranteed. The PCMM of respective Zonal Railway will directly place supply order on the firm as per their requirement subject to quantity given in Annexure - C for their Railway by operating this Rate contract within the currency of the same. Payment shall be arranged by respective Zonal Railways and will be made by associate finance of the consignee. Paying authority shall be indicated in the supply order issued by concerned Railways.</p> <p>2. The art work and Printing will be approved centrally by NR ie CCM / FM office and the same will be applicable to all IR. However , the numbering scheme will be provided by respective Railway while placing their order.</p> <p>3. Other terms and conditions as per IRS Conditions of Contract and tender document</p> <p>4. Rate contract will be operated as per terms and conditions of Annexure - A &amp; Annexure - B attached with tender documents.</p> |
| Standard Governing Conditions | IRS conditions of contract: the contract shall be governed by latest version (along with all correction slips) of IRS conditions of contract, and all other terms and conditions incorporated in the tender documents.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Inspection                    | By TPI Agency.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Validity of rate Contract     | One Year from the date of issue of this contract.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Warranty Period               | 30 Months after the date of delivery.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Value of order                | Rs.10019146.36                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

This concludes the contract.

Encl.;

1. Annexure 'A' –Specification for Gate Pass/ Money Receipt stationery.
2. Annexure 'B'- Terms and condition of rate Contract.
3. Annexure 'C' Tentative Requirements of Zonal Railways.

(NIKHIL GUPTA)

Dy. CMM/DSL/HQ

For Principal Chief Material Manager

**NIKHIL GUPTA**

उप मुख्य सामग्री प्रबन्धक/डीजल  
Dy. Chief Material Manager/Diesel  
उ०रे० बड़ोदा हाऊस, नई दिल्ली-०१  
N.Rly Baroda House, New Delhi-01

Copy of this RC is forwarded to the following with the information that the above Rate Contract has been finalized for all Zonal Railways in terms of JPO issued by Railways Board vide 2011/TC (FM) 11/9 Dated 07.10.2011 (copy of this JPO is available on Railways Board's website under "Freight Marketing Circulars" of Traffic Commercial Directorate.) A copy of the subject rate contract is also available on Northern Railways website <http://www.nr.railnet.gov.in/dept/stores/index.htm>.

1. Advisor (Freight Marketing), Railway Board, New Delhi
2. PCMM, All Zonal Railways.
3. PFA & Chief Accounts Officer, All Zonal Railways
4. Chief Commercial Manager, All Zonal Railways
5. G.M. /RITES, All Regions.
6. CCM/FM/Northern Railways

(NIKHIL GUPTA)  
DYCMM/DSL/HQ

For principal Chief Material Manager,

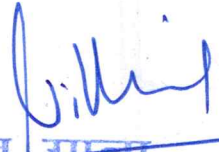
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Specifications for stationery for Gate Pass (GP)/Money Receipt (MR)

- 1.1 The Computerized Gate Pass (GP)/Money Receipt (MR) should be a Pre- Printed Format.
- 1.2 It should have perforation on two sides.
- 1.3 Gate Pass (GP)/Money Receipt (MR) should be 'INDIAN RAILWAYS' logo all over the printed sheet.
  - (i) The size of logo 1.5 cm.
  - (ii) Gap between each logo should be 1.5cm.
  - (iii) Printed logo should have 10 percent tint in the back ground of all foils bilingual i.e in English and Hindi.
- 1.4 The size of the paper for Gate Pass (GP)/Money Receipt (MR) stationery shall be 10 inch x 7 inch.
- 1.5 Gate Pass (GP)/Money Receipt (MR) (3 ply) in the size of 10 inch x 7 inch continuous stationery with white carbonless paper and sprocket hole on either side.
- 1.6 Specifications, colour and size of paper for each foil of Gate Pass (GP)/Money Receipt (MR) shall be as under:-

Gate Pass/Money Receipt: White carbonless paper to be used and the sequence of foils are:-

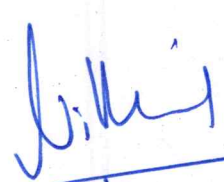
  - 1st Foil: - Slip printed as **Delivery Receipt** CB (Coating Back) printed in Red colour ink with 55 GSM.
  - 2<sup>nd</sup> Foil: - Slip printed as **Gate Clerk Copy** CFB (Coating front and back) printed in blue colour ink with 60 GSM.
  - 3<sup>rd</sup> Foil: - Slip printed as **Record** CF (Coating front) printed in black colour ink with 55 GSM.
- 1.7 Each type of foil of Gate Pass (GP)/Money Receipt (MR) should be 'slip-printed' at right side top corner on Gate Pass (GP)/Money Receipt (MR).
- 1.8 Each set of Gate Pass (GP)/Money Receipt (MR) should be machine numbered with a unique -7 digit stationery number, preceded by the alphabetical series. The machine number shall be pre-printed at right side top corner on Gate Pass (GP)/Money Receipt (MR).
- 1.9 The number printed on the right hand top corner of computerized Gate Pass (GP)/Money Receipt (MR) is essentially the computerized printed stationery number. At the time of printing of Gate Pass (GP)/Money Receipt (MR), the computer printed number should be matched with the pre-printed stationery number on the Gate Pass (GP)/Money Receipt (MR). This will enable a check in case of any mismatch.
- 1.10 A unique Progressive reference record (RRR) number of seven digits is generated for every booked consignment in PMS software. The numbering system enables continuity on the basis of Parcel / Luggage /Parcel Vans and Local / Foreign. This also ensures proper accountal and generation of PMS report on the basis of requirement.
- 1.11 The form number printed on the left side top corner on Gate Pass (GP)/Money Receipt (MR) shall be as under:-
  - (a) Gate Pass (GP)/Money Receipt (MR) COM/L/48/P-35(B)
- 1.12 Material to be procured form IBA Approved security printing presses only.

  
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## Annexure-B

### **Special Terms and Conditions**

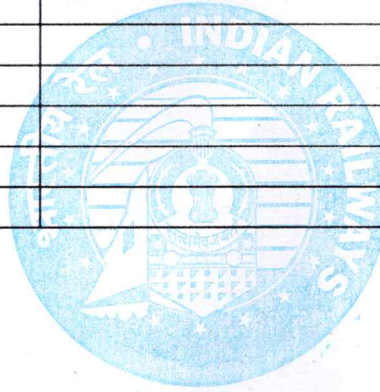
1. This tender has been called for requirement of All Zonal Railways for entering into Rate contract for procurement of Gate Pass (GP)/Money Receipt (MR) for quantities as mentioned in the tender documents and shall be operative for a period of one year from the date of Contract. The quantities indicated against each item are only approximate and cannot be guaranteed.
2. The contract and supply order placed against the contract shall be governed by IRS condition of contract including special condition as amended up to date. Instruction to Tenderers for Electronic Tenders Revision 1.19 Sept 2022 and also the conditions set out herein.
3. Railway reserves the right to increase the quantity +30% during the currency of contract in terms of clause 3800 of IRS condition of contract. Each Railway can enhance the qty up to 30% over the qty. marked in RC for respective Railway.
4. The contract shall remain in force for the period indicated in the Contract. A supply order may be placed up to last date of the currency of the contract. Delivery date in the supply order need not necessarily fall within the currency of the contract but it can go beyond it depending upon the terms of delivery in respect of particular supply order. No extension of validity period of the Contract itself is required when deliveries against outstanding supply order continue even after expiry of validity period. The contract will remain alive for purpose of delivery for all the stores ordered during the currency of the contract until deliveries have been completed.
5. The contractor should examine the supply order immediately on receipt and bring to the notice of the offer placing the supply order within 7 days of the receipt of supply order, any discrepancy with regard to the nomenclature, rate, delivery period of the Stores etc. ordered for due rectification. The letter should be sent by Registered Post AD. Meanwhile, supply of item which are clear for acceptance should not be held up and supplies be arranged by the date mutually agreed upon. If the contractor fails to give such intimation within seven (7) days, the contractor shall be deemed to have agreed to supply the Stores within the delivery date stipulated in the Supply Order.

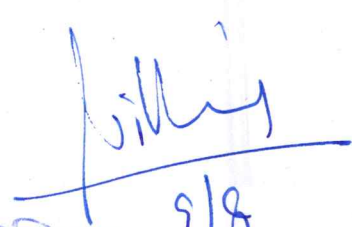
  
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## Tentative Requirement of Zonal Railways for

## GATE PASS(GP) / MONEY RECEIPT

| S.no | Railway | Quantity in Reams (One ream consisting of 500 sets of GP in 3 foils) (Qty. proposed for the F/Y 2023-24) |
|------|---------|----------------------------------------------------------------------------------------------------------|
| 1    | CR      | 0                                                                                                        |
| 2    | ER      | 686                                                                                                      |
| 3    | ECR     | 417                                                                                                      |
| 4    | ECOR    | 328                                                                                                      |
| 5    | NR      | 1978                                                                                                     |
| 6    | NCR     | 856                                                                                                      |
| 7    | NER     | 897                                                                                                      |
| 8    | NFR     | 0                                                                                                        |
| 9    | NWR     | 602                                                                                                      |
| 10   | SR      | 1461                                                                                                     |
| 11   | SCR     | 561                                                                                                      |
| 12   | SER     | 0                                                                                                        |
| 13   | SECR    | 275                                                                                                      |
| 14   | SWR     | 200                                                                                                      |
| 15   | WR      | 469                                                                                                      |
| 16   | WCR     | 236                                                                                                      |
|      | TOTAL   | 8966                                                                                                     |



  
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