

NORTHERN RAILWAY

Head Quarter Office, Baroda House, New Delhi

Ph: 011-23383304 Fax: 011-23384008

RATE CONTRACT

No: 18230163/P-18/RC/Parcel Way Bill

Dt. 9.08.2023

M/s Rational Business Corporation Pvt. Ltd.

Bahal Garh Chock Sonipat Road

Sonipat, Haryana-131021

Email: gsd@desmat.com

Sub : Tender No. 18230163 opened on 31.05.2023 for rate contract for supply of Pre Printed continuous [Perforated] Computerized parcel way Bill (PWB) stationery.

Ref: Your e-bid ID 15225857 dt.27/05/23.

Your above mentioned offer submitted against this office subject tender has been considered for acceptance for as per details given below.

Description	Rate Contract for supply of Pre - Printed Continuous (Perforated) Computerized parcel way Bill (PWB) stationery to specification as per annexure - A , Special terms and conditions as per Annexure B , and tentative requirement of Zonal railways as per Annexure – C Note:- One ream contains 500 sets of 4 foils each.
Quantity	9014 reams
Basic Rate	Rs. 1200 each ream
GST	@ 18% extra
All Inclusive unit rate	Rs. 1416 each ream
SVC	Statutory Variation in taxes and duties , or fresh imposition of taxes and duties by State/Central Governments in respect of the items stipulate in the contract (and not the raw materials thereof) , within the original delivery period stipulated in the contract, or last unconditionally extended delivery period shall be to Railways account. Only such variation shall be admissible which takes place after the submission of bid. No claim on account of statutory variation in respect of existing tax /duty will be accepted unless the tenderer has clearly indicated in his offer the rate of tax/duty considered in his quoted rate. No claim on account of statutory variation shall be admissible on account of misclassification by the supplier/contractor.
FOR	Destination
Mode of dispatch	By Road

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उप मुख्य सामग्री प्रबन्धक/डीजल
Dy. Chief Material Manager/Diescl
उ०२० बड़ोदा हाऊस, नई दिल्ली-01
N.Rly Baroda House, New Delhi-01

[Signature]
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D.P.	Commencement: Within 1 Days of issue of Contract. Completion: within 365 days. Rate of supply:- Delivery to be completed within 60 days from the date of placement of supply order.
Payment	95% payment against inspection certificate issued by the nominated inspection agency as specified in the contract, and the proof of dispatch /delivery of the material to consignee, and balance 5% after receipt, inspection and acceptance of the goods by the consignee. In case of dispatch by rail, unqualified Railway Receipt/Parcel Way Bill will be taken as the proof of dispatch. In case of dispatch by other means such as Road transport, receipted challan signed by the gazette officer at consignee's end will be taken as proof of delivery.
Qty. Option Clause	a) Wherever specified in the tender document, the purchaser shall be entitled to increase the order quantity by 30% of the order quantity anytime within the validity of the contract (original/extended). The increase in quantity with respect to the tender quantity can be done even at the time of ordering and the tenderer shall be bound to accept the quantity so ordered. b) The purchaser shall be entitled to operate + 30% option clause in one or more than one installment as long as the total variation in quantity does not exceed the limit of 30% of the ordered quantity. c) In case where separate orders for an item for different consignee(s)/ paying authority(ies) are placed on one firm against one tender, total quantity of all such orders shall be the basis for the purpose of option clause. In such cases, option clause can be operated in any of the order/ or for any consignee(s) so long as Delivery Period of any of the order in the tender is alive. d) In a contract that provides for quantity option clause, in case Delivery Period is extended either for the full ordered quantity or a part quantity which remained unsupplied on the date of expiry of the original delivery period, then during the extended delivery period also, quantity variations can be made on the total ordered quantities. SPECIAL OPTION CLAUSE a) Wherever stipulated in the NIT, apart from 30% option clause, if applicable, railway reserves the right to enhance

	the order quantity up to the tender quantity within a period of 90 days from the date of issue of Purchase order. b) The 30 % option clause is over and above the Special Option Clause and inter-alia shall be applicable on the total quantity, including the quantity wherever enhanced by operation of Special Option Clause. c) Total coverage against the tender considering the orders placed on all the firms in the tender should not exceed the tendered quantity by more than 30%.
Security Money	Nil. Since Firm is registered with Northern Railway under Trade Group registration for monetary limit above this rate contract value.
Other conditions	1. This is a rate contract. The estimated demands intimated by all Zonal Railways are summarized as per annexure 'C' Note: The quantities indicated against each are only approximate and cannot be guaranteed. The PCMM of respective Zonal Railway will directly place supply order on the firm as per their requirement subject to quantity given in Annexure - C for their Railway by operating this Rate contract within the currency of the same. Payment shall be arranged by respective Zonal Railways and will be made by associate finance of the consignee. Paying authority shall be indicated in the supply order issued by concerned Railways. 2. The art work and Printing will be approved centrally by NR ie CCM / FM office and the same will be applicable to all IR. However, the numbering scheme will be provided by respective Railway while placing their order. 3. Other terms and conditions as per IRS Conditions of Contract and tender document 4. Rate contract will be operated as per terms and conditions of Annexure - A & Annexure - B attached with tender documents.
Standard Governing Conditions	IRS Conditions of Contract: The contract shall be governed by latest version (along with all correction slips) of IRS conditions of contract, and all other terms and conditions incorporated in the tender documents.
Inspection	TPI agency
Validity of rate contract	One year from the date of issue of this contract.
Warranty Period	30 Months after the date of delivery
Value of Order	Rs. 12763824.00

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 N.Rly Baroda House, New Delhi-01

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This concludes the contract:

Encl.:

1. Annexure 'A' - Specification for Parcel Way Bill
2. Annexure 'B' - Terms and conditions of rate contract
3. Annexure 'C' - Tentative Requirements of Zonal Railways.


Nikhil Gupta
Dy.CMM/Dsl.

For Principal Chief Material Manager/NR

Copy of this RC is forwarded to the following with the information that the above Rate Contract has been finalized for all Zonal Railways in terms of JPO issued by Railways Board vide 2011 / TC (FM) 11/9 dated 07.10.2011 (copy of this JPO is available on Railways Board's website under " Freight Marketing Circulars " of Traffic Commercial Directorate) A copy of the subject rate contract is also available on Northern Railways website
<http://www.nr.railnet.gov.in/dept/stores/index.html>

1. Advisor (Freight Marketing), Railway Board, New Delhi
2. PCMM, All Zonal Railways.
3. PFA & Chief Accounts Officer, All Zonal Railways
4. Chief Commercial Manager, All Zonal Railways
5. G.M. / RITES, All Regions.
6. CCM/FM/Northern Railways


Nikhil Gupta
Dy.CMM/Dsl.

For Principal Chief Material Manager/NR

Annexure-A

Specifications for stationery for Parcel Way Bills (PWBs)/ Luggage Ticket (LT)

- 1.1 The Computerized Parcel Way Bill (PWB) / Luggage Ticket should be a Pre- Printed Format.
- 1.2 It should have perforation on two sides.
- 1.3 Parcel Way Bill (PWB) / Luggage Ticket should be 'INDIAN RAILWAYS' logo all over the printed sheet.
 - (i) The size of logo 1.5 cm.
 - (ii) Gap between each logo should be 1.5cm.
 - (iii) Printed logo should have 10 percent tint in the back ground of all foils bilingual i.e in English and Hindi.
- 1.4 The size of the paper for Parcel Way Bill (PWB) / Luggage Ticket stationery shall be 10 inch x 7 inch.
- 1.5 Parcel Way Bill (PWB) / Luggage Ticket (4 ply) in the size of 10 inch x 7 inch continuous stationery with white carbonless paper and sprocket hole on either side.
- 1.6 Specifications, colour and size of paper for each foil of Parcel Way Bill (PWB) / Luggage Ticket shall be as under:-

Parcel Way Bill (PWB) / Luggage Ticket: White carbonless paper to be used and the sequence of foils are:-

- 1st Foil: - Slip printed as **Railway Receipt** CB (Coating Back) printed in Red colour ink with 55 GSM.
- 2nd Foil: - Slip printed as **Accounts** CFB (Coating front and back) printed in Green colour ink with 60 GSM.
- 3rd Foil: - Slip printed as **Invoice** CFB (Coating front and back) printed in blue colour ink with 60 GSM.
- 4th Foil: - Slip printed as **Record** CF (Coating Front) printed in black colour ink with 60 GSM.
- 1.7 Each type of foil of Parcel Way Bill (PWB) / Luggage Ticket should be 'slip-printed' at right side top corner on **Parcel Way Bill (PWB) / Luggage Ticket**.
- 1.8 Each set of Parcel Way Bill (PWB) / Luggage Ticket should be machine numbered with a unique -7 digit stationery number, preceded by the alphabetical series. The machine number shall be pre-printed at right side top on Parcel Way Bill (PWB) / Luggage Ticket.
- 1.9 The number printed on the right hand top corner of computerized Parcel Way Bill (PWB) / Luggage Ticket is essentially the computerized printed stationery number. At the time of printing of Parcel Way Bill (PWB) / Luggage Ticket, the computer printed number should be matched with the pre-printed stationery number on the Parcel Way Bill (PWB) / Luggage Ticket. This will enable a check in case of any mismatch.
- 1.10 A unique Progressive reference record (RRR) number of seven digits is generated for every booked consignment in PMS software. The numbering system enables continuity on the basis of Parcel / Luggage /Parcel Vans and Local / Foreign. This also ensures proper accountal and generation of PMS report on the basis of requirement.
- 1.11 The form number printed on the left side top corner on Parcel Way Bill (PWB) / Luggage Ticket shall be as under:-
 - (a) Parcel Way Bill (PWB) / Luggage Ticket COM/L/48/P-35(A)
- 1.12 Material to be procured form IBA Approved security printing presses only.

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उत्तरे ० बडोदा हाऊस, नई दिल्ली-०१
N.Rly Baroda House, New Delhi-01

Annexure - B

Special Terms and Conditions

1. This tender has been called for requirement of All Zonal Railways for entering into Rate contract for procurement of Parcel Way Bill (PWB)/Luggage Ticket for quantities as mentioned in the tender documents and shall be operative for a period of one year from the date of Contract. The quantities indicated against each Zonal Railway in the Annexure "D" are only tentative and cannot be guaranteed.
2. The contract and supply order placed against the contract shall be governed by IRS condition of contract including special condition as amended upto date. Instruction to Tenderers for Electronic Tenders (Rev.1-13 June 2018) and also the conditions set out herein.
3. Railway reserves the right to increase / decrease the quantity 30% during the currency of contract in terms of clause 3800 of IRS condition of contract. Each Railway can enhance the qty up to 30% over the qty. marked in RC for respective Railway.
4. The contract shall remain in force for the period indicated in the Contract. A supply order may be placed up to last date of the currency of the contract. Delivery date in the supply order need not necessarily fall within the currency of the contract but it can go beyond it depending upon the terms of delivery in respect of particular supply order. No extension of validity period of the Contract itself is required when deliveries against outstanding supply order continue even after expiry of validity period. The contract will remain alive for purpose of delivery for all the stores ordered during the currency of the contract until deliveries have been completed.
5. The contractor should examine the supply order immediately on receipt and bring to the notice of the offer placing the supply order within 7 days of the receipt of supply order, any discrepancy with regard to the nomenclature, rate, delivery period of the Stores etc. ordered for due rectification. The letter should be sent by Registered Post AD. Meanwhile, supply of item which are clear for acceptance should not be held up and supplies be arranged by the date mutually agreed upon. If the contractor fails to give such intimation within seven (7) days, the contractor shall be deemed to have agreed to supply the Stores within the delivery date stipulated in the Supply Order.
6. **Evaluation criteria - Evaluation of Offers for the purpose of finalization of contract shall be on the basis of total unit rate on FOR Destination basis. Firms should therefore, quote equated freight rate applicable for all the consignees. The offer of the firms not quoting single equated freight rate for all the consignees shall be ignored.**
7. The firm will prepare a Sample of Parcel Way Bill (PWB) / Luggage Ticket as per Specification / description (As per Annexure-A) and submit for approval (Both for Art Work & Printing) directly to CCM of concerned Railways within 15 days of receipt of supply order by the respective Zonal Railways. The sample will be examined by CCM and decision of approval or otherwise may be granted within the next 15 days time. The supplier is advised to directly communicate with CCM for approval of sample. No role will be played by consignee in this regard. The whole exercise of approving sample including correction, if needed shall be completed within 15 days.

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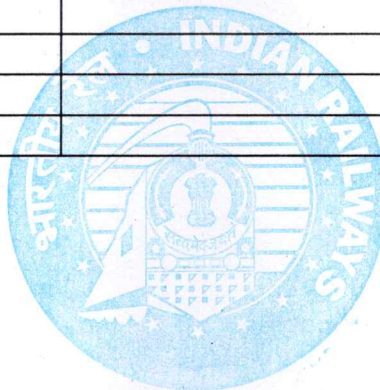
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8. Delivery Terms:-

- (A) The supply is to be effected by RC holders to different consignees based on FOR destination basis. The firm will be required to supply the material to the consignee on door delivery basis and will bear the transit risk.
 - (B) Tenderers should clearly indicate monthly rate of supply in their offer.
 - (C) Minimum delivery period for each supply order placed by Zonal Railways shall be 60 days after approval of Art Work.
9. Based on the rate contract (RC), PCMM of Zonal Railways will directly place the supply order on the RC vender(s) within the currency of Rate Contract, so finalized by Northern Railway. The vender(s) will supply the Pre-printed parcel way bill (PWB)/Luggage Ticket (LT) and to the consignee of the concerned Zonal Railways. Consignee shall be printing and stationery depots and Divisional Stores Depots of division or as indicated by the Zonal Railways in their supply order.
10. Payment shall be arranged by respective Zonal Railway and will be made by Associate Finance of the consignee. Paying authority shall be indicated in the supply orders issued by the concerned Rly.
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**Tentative Requirement of Zonal Railways for Pre-Printed Continuous
(Perforated) Computer Parcel Way Bill (PWB) Stationery**

S.no	Railway	Quantity Proposed, {(Qty. In REAMS) One ream consisting of 500 sets of 4 foils each}
1	CR	500
2	ER	686
3	ECR	442
4	ECOR	312
5	NR	1000
6	NCR	242
7	NER	888
8	NFR	254
9	NWR	832
10	SR	2088
11	SCR	100
12	SER	0
13	SECR	574
14	SWR	736
15	WR	260
16	WCR	100
	TOTAL	9014



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