

**NORTHERN RAILWAY**

Headquarters Office  
Baroda House  
New Delhi.

**No. 98-G/M- SOP/E:Commercial Matters/2020-21**  
(PH/C/Misc./SOP/2021)

**Dated:- 26.07.2021**

All PHODs, CAO/Const., CAO/FOIS  
All DRMs, Northern Railway  
Officers Incharge, All Rly. Workshops  
& other Extra Divl. Offices, Northern Railways  
Sr.DFM of all Divisions & WAOs of all Workshops,  
FA&CAO/F&G, Constn. and B&B.  
Dy.FA&CAO-I, Dy.FA / FX, Baroda House, New Delhi.  
Principal Director of Audit, Baroda House, New Delhi.

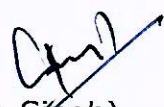
**Correction Slip No. 2 on Part-E: Commercial Matters.**

**SUB:-** Amendment in NR-Model SOP-2018 (Part-E: Commercial Matters)  
in Item No. 49(i), (ii) & (iii).

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General Manager, Northern Railway in consultation with finance has accorded approval for amendment in item no. 49(i), (ii) & (iii) in NR-Model SOP-2018. The correction slip No.2, dated:-26.07.2021 is enclosed as **Annexure**.

Existing powers on Part-E:Commercial Matters available on railnet NR's web page: <http://10.2.2.19> are being updated by this office, therefore, the relevant item of Part-E:Commercial Matters existing in NR-Model SOP-2018, may please be amended as per **Annexure**.

**DA/As above**

  
(S.P. Singh)

**Dy. General Manager/G**

## CORRECTION SLIP No.2 (Part-E : Commercial Matters) : Dated:- 26.07.2021

| S. No. | Nature of Powers                                                                                                                                         | PHOD/HOD                                                                                                                                                                                                      | DRM/ADRM SAG Officers in Field Units | Divisional Officers, Extra Divisional Officers & Officers in Headquarters | REMARKS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | 2.                                                                                                                                                       | 3.                                                                                                                                                                                                            | 4.                                   | 5.                                                                        | 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|        | DEPARTMENTAL CATERING (Item 49 to 60)                                                                                                                    |                                                                                                                                                                                                               |                                      |                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 49.    | To purchase Catering Stores<br>(A) Non perishable non-proprietary articles./perishables items<br>i) To call open tenders.<br>ii) To call limited tenders | Full Power                                                                                                                                                                                                    | DRM/ADRM Full powers                 | Sr. DCM Full powers                                                       | 1. Finance concurrence is necessary for invitation of tenders.<br>2. Powers are delegated on a per case basis.<br>3. The specific items, which are not proposed to be procured centrally and which can be procured by Divisions advantageously, will be advised periodically by PCCM. (Not necessary in case of perishables items)<br>4. Tenders to be called from approved list which is to be maintained and updated annually with the approval of PCCM. (Not necessary in case of perishables items)<br>5. For constitution of tender committee and acceptance, please refer to Annexure-C<br><b>Authority:</b><br>1. Board's Ir.No.74-EB/3000 dt.14.01.75<br>2. Para 323, 324, 328, 330 - StoresCode<br>3. Para 2839 & 2840 of IRCM Vol. II |
|        | iii) to accept open/limited tenders                                                                                                                      | PHOD/HOD:<br>Full powers in open tenders only and PHOD-Upto Rs.2.5 Crores in limited tenders.<br>HOD-<br>Upto Rs. 25 lakhs in limited tenders.<br>SG/JAG:(in HQ)<br>Upto Rs. 1.0 crores in open tenders only. | DRM/ADRM Upto Rs. 25 lakhs           | Sr. DCM Upto Rs. 10 lakhs                                                 | 1. Tenders to be called from approved list which is to be maintained and updated annually with the approval of PCCM. (Not necessary in case of perishables items)<br>2. For constitution of tender committee and acceptance, please refer to Annexure-C<br><b>Authority:</b><br>1. Board's Ir.No.74-EB/3000 dt.14.01.75<br>2. Para 323, 324, 328, 330 - Stores Code<br>3. Para 2839 & 2840 of IRCM Vol. II                                                                                                                                                                                                                                                                                                                                      |

**NOTE :-This is subject to the following check notes:-**

1. It may please be ensured that for perishables items, powers are delegated only to CCM/Catg. & PCCM.
2. It may be ensured that the proposed modification/incorporation of items in MSOP-2018, would in no way contradicts any of the guidelines/benchmark/stipulation of the Board letters issued on the subject from time to time.
3. The following notes from the Preamble to MSOP-2018 may be strictly adhered to.
  - a) The exercise of powers delegated is subject to the observance of provisions of the existing code, rules and other extant orders.
  - b) The sanctioning authorities may pay due regard to the canons of Financial Proprietary which are enumerated in Para-116 of Indian Railway Finance Code Volume-I.
  - c) The exercise of powers by various authorities is subject to availability of funds against the appropriate head of accounts under the relevant demand.
  - d) Orders/delegations issued by Railway Board from time to time, shall be applicable, with prospective effect.
  - e) Railways will issue correction slip as and when orders or delegations are issued.
4. All other instructions/guidelines prevailing in MSOP-2018 stand unchanged.

(S.P.Singh)

**Dy. General Manager/G**