

## NORTHERN RAILWAY

Headquarters Office  
Baroda House  
New Delhi.

**No. 98-G/M-SOP/A: Works Matters/2023 -24**

**Dated:-29.05.2023**

All PHODs, CAO/Const., CAO/FOIS  
All DRMs, Northern Railway  
Officers Incharge, All Rly. Workshops  
& other Extra Divl. Offices, Northern Railways  
Sr.DFM of all Divisions & WAOs of all Workshops,  
FA&CAO/F&G, Constn. and B&B.  
Dy.FA&CAO-I, Dy.FA / FX, Baroda House, New Delhi.  
Principal Director of Audit, Baroda House, New Delhi.

**Correction Slip No. 10** on Part-A: Works Matters.

**SUB:-** Amendment in Model SOP 2018 (NR) (Part-A: Works Matters)  
item No. 44 (Page A56).

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General Manager, Northern Railway in consultation with finance has accorded approval for amendment in item no. 44 (Page A56) in NR-Model SOP-2018. The correction slip No. 10, dated: 29.05.2023 is enclosed as **Annexure**.

Existing powers on Part-A:Works Matters available on railnet NR's web page: <http://10.2.2.19> are being updated by this office, therefore, the relevant item of Works Matters existing in Model SOP 2018, may please be amended as per **Annexure**.

**DA/As above**

  
(Romen Rawat)  
**Dy. General Manager/G**

**CORRECTION SLIP No. 10 (PART- A: WORKS MATTERS); on NR-Model SOP-2018, Dated:-29.05.2023**

| S.No.                                                                                                                                                                                                  | Nature of Powers                                                                   | PHOD/CHOD /HOD                                                       | DRM/ADRM/ SAG                                                                                                                                                                                     | Divisional Officers, Extra Divisional Officers & Officers in Headquarters | REMARKS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 44                                                                                                                                                                                                     | Delegation of Powers in case of Service Contracts (inviting and accepting tenders) | PHOD/CHOD:<br><br>Full Powers As per Delegation of Service contracts | DRM/CWM:<br><br>Up to Rs. 100 Crore in each case for long term contracts as per Service Contracts (follow extant guidelines of Service Contracts, earlier DRMs had power only up to Rs. 20 Crore) | All Other officers Powers as per the delegations in Service Contracts     | <ol style="list-style-type: none"> <li>DRMs/CWMs can enter into service contract for a period of 3 months irrespective of value of contract, only in case of termination of existing service contract with finance concurrence, by calling quotations from approved list of vendors.</li> <li>Extant Guidelines of Board to be followed.</li> <li>Powers under this item shall also be applicable for procurement of services through GeM.</li> </ol> <p>Authority:<br/> <ol style="list-style-type: none"> <li>Rly.Bd's Ltr.No.2017/Trans/01/Policy dt.18.10.2017.</li> <li>Rly.Bd's Letter No.2018/Trans Cell/S&amp;T/Model SOP, dtd.21.09.2020</li> <li>Railway Board's Letter No. 2023/F(X)II/PW/1, dated 24/02/2023</li> </ol> </p> |
| <b>Note:-</b> For services available on GeM, procurement has to be done through GeM. However, any exception to this, which is justified due to specific reasons, requires personal approval of GM/DRM. |                                                                                    |                                                                      |                                                                                                                                                                                                   |                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

**Incorporation of this Correction Slip is subject to the following check notes:**

- It may be ensured that the proposed modification/incorporation of items in MSOP-2018, would in no way contradicts any of the guidelines/benchmark/stipulation of the Railway Board's letters issued on the subject from time to time.
- The following notes from the Preamble to MSOP-2018 may be strictly adhered to:
  - The exercise of powers delegated is subject to the observance of provisions of the existing code, rules and other extant orders.
  - Orders/delegations issued by Railway Board from time to time, shall be applicable, with prospective effect.

**This is having the approval of General Manager/NR**

**CS No. 10, Issued vide Dy.GM/G Letter No. 98-G/M-SOP/A: Works Matters/2023-24, dated 29.05.2023.**

  
 (Romen Rawat)  
**Dy. General Manager (G)**