

Please Vet the Rate Contract.

NORTHERN RAILWAY
Head Quarter Office, Baroda house, New Delhi
Ph. 011-23383304 Fax: 011-23384008.

RATE CONTRACT

No. 18241272 /P-18/RC/Gate Pass/Rational

M/s Rational Business Corporation Pvt Ltd.
Bahal Garh Chowk SONIPAT ROAD
SONIPAT, HARYANA, INDIA-131021.

SAFA/SE

Sub:- Tender No. 18241272 opened on 17.10.2024 for rate contract for supply of Pre-Printed Continuous (Perforated) Computerized Gate Pass/Money Receipt stationery to specification As per Annexure-A, Special terms and conditions as per Annexure-B and tentative requirement Of Zonal railways as per Annexure-C enclosed.

Ref: Your bid ID No. 17431530 dated 17.10.2024.

Your above mentioned offer submitted this office subject tender has been considered for acceptance for as per details given below.

Description	Rate Contract for supply of Pre-Printed Continuous (Perforated) Computerized Gate Pass/Money Receipt stationery to specification as per Annexure-A, Special Condition as per Annexure-B, and tentative requirement of Zonal railways as per Annexure-C enclosed. Note: One ream contains 500 sets of 3 foils each. Please read instructions carefully regarding FOR terms.
Quantity	12500 Reams as per Annexure-'C'.
Basic Rate	Rs. 1027.00 each ream.
GST	@ 18% extra.
All Inclusive unit rate	Rs. 1211.86 each ream
SVC	Statutory Variation in taxes and duties , or fresh imposition of taxes and duties by State / Central Governments in respect of the items stipulated in the contract (and not the raw materials thereof) , within the original delivery period stipulated in the contract , or last unconditionally extended delivery period shall be to Railways account . Only such variation shall be admissible which takes place after the submission of bid. No claim on account of statutory variation in respect of existing tax / duty will be accepted unless the tenderer has clearly indicated in his offer the rate of tax / duty considered in his quoted rate No claim on account of statutory variation shall be admissible on account of misclassification by the supplier / contractor
FOR	Destination as per supply order issued by Zonal Railways.
D.P.	Commencement: within 1 Days of issue of contract. Completion: within 365 Days. Rate of Supply: The Rate Contract shall be valid for one year from the date of placement. However firms to supply material within 60 days from the date of issue of supply order against this Rate Contract.

RC-PO/MA VETTED
As per PP-31 of Case File
10/02/25 (SSO/SE)
SAFA/SE

श्री. एस. रामु
D.S. RAMU
जुनियर प्रबंधक / डीएस
जुनियर मैनेजर / डिप्टी
नई दिल्ली-01

Mode of Dispatch	By Rail/Road
Payment	95% payment against inspection certificate issued by the nominated inspection agency as specified in the contract, and the proof of dispatch / delivery of the material to consignee, and balance 5% after receipt, inspection and acceptance of the goods by the consignee. In case of dispatch by rail, unqualified Railway Receipt / Parcel Way Bill will be taken as the proof of dispatch. In case of dispatch by other means such as Road transport, receipted challan signed by the gazetted officer at consignee's end will be taken as proof of delivery.
Security Money	Waived off being registered vendor of NR. However in event of breach of contract action deemed fit as per NR ITT and IRS conditions of contract shall be initiated.
Standard Governing Conditions	IRS conditions of contract the contract shall be governed by latest version (along with all correction slips) of IRS conditions of contract, and all other terms and conditions incorporated in the tender documents.
Option Clause	a) Wherever specified in the tender document, the purchaser shall be entitled to increase the order quantity by 30% of the order quantity anytime within the validity of the contract (original/extended). The increase in quantity with respect to the tender quantity can be done even at the time of ordering and the tenderer shall be bound to accept the quantity so ordered. b) The purchaser shall be entitled to operate +30% option clause in one or more than one installment as long as the total variation in quantity does not exceed the limit of 30% of the ordered quantity. c) In case where separate orders for an item for different consignee(s)/ paying authority(ies) are placed on one firm against one tender, total quantity of all such orders shall be the basis for the purpose of option clause. In such cases, option clause can be operated in any of the order/ or for any consignee(s) so long as Delivery Period of any of the order in the tender is alive. d) In a contract that provides for quantity option clause, in case Delivery Period is extended either for the full ordered quantity or a part quantity which remained unsupplied on the date of expiry of the original delivery period, then during the extended delivery period also, quantity variations can be made on the total ordered quantities. SPECIAL OPTION CLAUSE a) Wherever stipulated in the NIT, apart from 30% option clause, if applicable, railway reserves the right to enhance the order quantity up to the tender quantity within a period of 90 days from the date of issue of Purchase order. b) The 30% option clause is over and above the Special Option Clause and interalia shall be applicable on the total quantity, including the quantity wherever enhanced by operation of Special Option Clause. c) Total coverage against the tender considering the orders placed on all the firms in the tender should not exceed the tendered quantity by more than 30%.
Sample Clause	Advance Sample to be got approved by CCM of concerned Railways of consignee before manufacturing bulk supply. The sample should be submitted within 15 days from the date of issue of supply order.
Inspection	By TPI Agency.

RC POMA
 File. 21/02/25
 03/02/25
 SP. AFA/SI
 3/02/25

[Signature]

डी. एस. राम
 D.S. RAMU
 सारणी प्रबंधक / डिप्टी
 Materials Manager / Deputy
 13/1, नई दिल्ली-01
 New Delhi-01

Validity of rate Contract	One Year from the date of issue of this contract.
Warranty Period	30 Months after the date of delivery.
Note	Other terms and conditions as per Tender No. 18241272 opened on 17.10.2024 and attachments.
Value of order	Rs.15148250.00/-

This concludes the contract.

Enclosed:-

1. Annexure 'A' –Specification for Gate Pass/ Money Receipt stationery.
2. Annexure 'B'- Terms and condition of rate Contract.
3. Annexure 'C' Tentative Requirements of Zonal Railways.

(D.S.RAMU)
Dy. CMM/DSL/HQ
For Principal Chief Material Manager

Copy of this RC is forwarded to the following with the information that the above Rate Contract has been finalized for all Zonal Railways in terms of JPO Issued by Railways Board vide 2011/TC (FM) 11/9 Dated 07.10.2011 (copy of this JPO is available on Railways Board's website under "Freight Marketing Circulars" of Traffic Commercial Directorate.) A copy of the subject rate contract is also available on Northern Railways website <http://www.nr.railnet.gov.in/dept/stores/index.htm>.

1. Advisor (Freight Marketing), Railway Board, New Delhi.
2. PCMM, All Zonal Railways.
3. PFA & Chief Accounts Officer, All Zonal Railways
4. Chief Commercial Manager, All Zonal Railways
5. G.M. /RITES, All Regions.
6. CCM/FM/Northern Railways

RC ~~PO/MA~~ VETTED
As per P-31 of Case File
03/02/25
(SSO/SI)
P.L.
3/02/25
AFA/SI


(D.S.RAMU)
Dy. CMM/DSL/HQ
For Principal Chief Material Manager

डी. एस. रामू
D.S. RAMU
उप मुख्य सामग्री प्रबंधक / डीजल
Dy. Chief Materials Manager / Diesel
उ.रे. मंडी हाउस, नई दिल्ली-01
N.Rly Mandi House, New Delhi-01

Specifications for stationery for Gate Pass (GP)/Money Receipt (MR)

- 1.1 The Computerized Gate Pass (GP)/Money Receipt (MR) should be a Pre- Printed Format.
- 1.2 It should have perforation on two sides.
- 1.3 Gate Pass (GP)/Money Receipt (MR) should be 'INDIAN RAILWAYS' logo all over the printed sheet.
 - (i) The size of logo 1.5 cm.
 - (ii) Gap between each logo should be 1.5cm.
 - (iii) Printed logo should have 10 percent tint in the back ground of all foils bilingual i.e in English and Hindi.
- 1.4 The size of the paper for Gate Pass (GP)/Money Receipt (MR) stationery shall be 10 inch x 7 inch.
- 1.5 Gate Pass (GP)/Money Receipt (MR) (3 ply) in the size of 10 inch x 7 inch continuous stationery with white carbonless paper and sprocket hole on either side.
- 1.6 Specifications, colour and size of paper for each foil of Gate Pass (GP)/Money Receipt (MR) shall be as under:-
Gate Pass/Money Receipt: White carbonless paper to be used and the sequence of foils are:-
 - 1st Foil: - Slip printed as **Delivery Receipt** CB (Coating Back) printed in Red colour ink with 55 GSM.
 - 2nd Foil: - Slip printed as **Gate Clerk Copy** CFB (Coating front and back) printed in blue colour ink with 60 GSM.
 - 3rd Foil: - Slip printed as **Record** CF (Coating front) printed in black colour ink with 55 GSM.
- 1.7 Each type of foil of Gate Pass (GP)/Money Receipt (MR) should be 'slip-printed' at right side top corner on Gate Pass (GP)/Money Receipt (MR).
- 1.8 Each set of Gate Pass (GP)/Money Receipt (MR) should be machine numbered with a unique -7 digit stationery number, preceded by the alphabetical series. The machine number shall be pre-printed at right side top corner on Gate Pass (GP)/Money Receipt (MR).
- 1.9 The number printed on the right hand top corner of computerized Gate Pass (GP)/Money Receipt (MR) is essentially the computerized printed stationery number. At the time of printing of Gate Pass (GP)/Money Receipt (MR), the computer printed number should be matched with the pre-printed stationery number on the Gate Pass (GP)/Money Receipt (MR). This will enable a check in case of any mismatch.
- 1.10 A unique Progressive reference record (RRR) number of seven digits is generated for every booked consignment in PMS software. The numbering system enables continuity on the basis of Parcel / Luggage /Parcel Vans and Local / Foreign. This also ensures proper accountal and generation of PMS report on the basis of requirement.
- 1.11 The form number printed on the left side top corner on Gate Pass (GP)/Money Receipt (MR) shall be as under:-
 - (a) Gate Pass (GP)/Money Receipt (MR) COM/L/48/P-35(B)
- 1.12 Material to be procured form IBA Approved security printing presses only.


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Annexure-B

Special Terms and Conditions

1. This tender has been called for requirement of All Zonal Railways for entering into Rate contract for procurement of Gate Pass (GP) / Money Receipt (MR) for quantities as mentioned in the tender documents and shall be operative for a period of one year from the date of Contract. The quantities indicated against each Zonal Railway in the "Annexure – C" are only tentative and cannot be guaranteed.
2. The contract and supply order placed against the contract shall be governed by IRS condition of contract including special condition as amended up to date. Northern Railway Instruction to Tenderers for Electronic Tenders Revision 1.21 April 2024 and also the conditions set out herein.
3. Railway reserves the right to increase the quantity +30% during the currency of contract in terms of clause 3800 of IRS condition of contract. Each Railway can enhance the qty up to 30% over the qty. marked in RC for respective Railway.
4. The contract shall remain in force for the period indicated in the Contract. A supply order may be placed up to last date of the currency of the contract. Delivery date in the supply order need not necessarily fall within the currency of the contract but it can go beyond it depending upon the terms of delivery in respect of particular supply order. No extension of validity period of the Contract itself is required when deliveries against outstanding supply order continue even after expiry of validity period. The contract will remain alive for purpose of delivery for all the stores ordered during the currency of the contract until deliveries have been completed.
5. The contractor should examine the supply order immediately on receipt and bring to the notice of the offer placing the supply order within 7 days of the receipt of supply order, any discrepancy with regard to the nomenclature, rate, delivery period of the Stores etc. ordered for due rectification. The letter should be sent by Registered Post AD. Meanwhile, supply of item which are clear for acceptance should not be held up and supplies be arranged by the date mutually agreed upon. If the contractor fails to give such intimation within seven (7) days, the contractor shall be deemed to have agreed to supply the Stores within the delivery date stipulated in the Supply Order.
6. Evaluation criteria - Evaluation of Offers for the purpose of finalization of contract shall be on the basis of total unit rate on FOR Destination basis. Firms should therefore, quote


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equated freight rate applicable for all the consignees. The offer of the firms not quoting single equated freight rate for all the consignees shall be ignored.

7. The firm will prepare a Sample of Gate Pass (GP) / Money Receipt (MR) as per Specification/description (As per Annexure-A) and submit for approval (Both for Art Work & Printing) directly to CCM of concerned Railways within 15 days of receipt of supply order by the respective Zonal Railways. The sample will be examined by CCM and decision of approval or otherwise may be granted within the next 15 days time. The supplier is advised to directly communicate with CCM for approval of sample. No role will be played by consignee in this regard. The whole exercise of approving sample including correction, if needed shall be completed within 15 days.
8. Delivery Terms:
 - (A) The supply is to be effected by RC holders to different consignees based on FOR destination basis. The firm will be required to supply the material to the consignee on door delivery basis and will bear the transit risk.
 - (B) Tenderers should clearly indicate monthly rate of supply in their offer.
 - (C) Minimum delivery period for each supply order placed by Zonal Railways shall be 60 days after approval of Art Work.
9. Based on the rate contract (RC), PCMM of Zonal Railways will directly place the supply order on the RC vender(s) within the currency of Rate Contract, so finalized by Northern Railway. The vender(s) will supply the Gate Pass (GP) / Money Receipt (MR) and to the consignee of the concerned Zonal Railways. Consignee shall be printing and stationery depots and Divisional Stores Depots of division or as indicated by the Zonal Railways in their supply order.
10. Payment shall be arranged by respective Zonal Railway and will be made by Associate Finance of the consignee. Paying authority shall be indicated in the supply orders issued by the concerned Rly.


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ANNEXURE – C

**Tentative Requirement of Zonal Railways for Pre-Printed Continuous (Perforated)
Computerized Gate Pass / Money Receipt Stationery.**

S.No.	Railway	Qty. proposed, [(Qty. in REAMS) One ream consisting of 500sets of 4 foils each)]
1	CR	594
2	ER	1030
3	ECR	1233
4	ECOR	474
5	NR	2124
6	NCR	856
7	NER	897
8	NFR	180
9	NWR	785
10	SR	1759
11	SCR	1496
12	SER	144
13	SECR	420
14	SWR	932
15	WR	1000
16	WCR	1700
	TOTAL	15624


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