

NORTHERN RAILWAY

Headquarters Office
Baroda House
New Delhi.

No. 98-G/M-SOP/A: Works Matters/2025-26

(E-office file No. [246320: NR-HQ0Engg\(GNRL\)/29/2024-O/o SR. CLERK/WA/NRHO](#))

Dated:-22.08.2025

All PHODs, CAO/Const., CAO/FOIS
All DRMs, Northern Railway
Officers Incharge, All Rly. Workshops
& other Extra Divl. Offices, Northern Railways
Sr.DFM of all Divisions & WAOs of all Workshops,
FA&CAO/F&G, Constn. and B&B.
Dy.FA&CAO-I, Dy.FA / FX, Baroda House, New Delhi.
Principal Director of Audit, Baroda House, New Delhi.

Correction Slip No. 21 on Part-A: Works Matters.

SUB:- Amendment in Model SOP 2018 (NR) (Part-A: Works Matters), New Annexure (A-II) regarding accepting authority for service contracts.

General Manager, Northern Railway in consultation with finance has accorded approval for addition of new annexure (A-II) in NR-Model SOP-2018. The correction slip No. 21, dated: 22.08.2025 is enclosed as **Annexure**.

Existing powers on Part-A:Works Matters available on railnet NR's web page: <http://10.2.2.19> are being updated by this office, therefore, the relevant item of Works Matters existing in Model SOP 2018, may please be amended as per **Annexure**.

DA/As above


(Gunjan Bhardwaj)
Dy. General Manager (G)

CORRECTION SLIP No. 21 (PART - A: WORKS MATTERS), ON NR-Model SOP-2018; Dated: 22.08.2025

II. ACCEPTING AUTHORITY FOR SERVICE CONTRACTS (BY OFFICERS OTHER THAN STORES DEPARTMENT)

SN	Powers for Acceptance of Service Contracts (for each Tender)	Accepting Authority
A	Tenders of Division controlled units:	
	(i) Upto Rs. 50 lakh	Selection Grade/JA Grade/Sr. Scale holding independent charge, subject to stipulation mentioned in Rly. Board letter no. 2017/CE-I/CT/9 dated 11.09.2017
	(ii) Upto Rs. 4 Crore	Selection Grade/JA Grade
	(iii) Above Rs. 4 Crore and upto Rs. 20 Crore	ADRM
	(iv) Above Rs. 20 Crore and upto Rs. 100 Crore	DRM
	(v) Above Rs. 100 Crore and upto Rs. 500 Crore	PHOD/CHOD
	(vi) Above Rs. 500 Crore	GM
B	Tenders of HQ controlled and other Units:	
	(i) Upto Rs. 50 lakh	Selection Grade/JA Grade/Sr. Scale holding independent charge, subject to stipulation mentioned in Rly. Board letter no. 2017/CE-I/CT/9 dated 11.09.2017
	(ii) Upto Rs. 4 Crore	Selection Grade/JA Grade
	(iii) Above Rs. 4 Crore and upto Rs. 20 Crore	SAG
	(iv) Above Rs. 20 Crore and upto Rs. 500 Crore	PHOD/CHOD
	(v) Above Rs. 500 Crore	GM
Note: i) For Recruitment Tenders, the Chairman /RRBs shall exercise the powers of CHOD. ii) For the RRB tender accepted at Zonal Railways level, the variation in quantities will be approved by Chairman RRB if the revised value of the agreement lies within their current tender acceptance powers.		
Special clarification Notes (Railway Board Stores Directorate's letter no. 2020/RS(G)/779/3, dated 04.02.2025) 1. The delegation of powers for service contracts issued above vide letter 2023/F(X)II/PW/1 dated 27.12.2023 encompasses the authority to enter into service contracts through GeM, by the Officers other than Stores Department. 2. When the Officers of Stores department conclude service contracts on GeM, the powers specified in the letter No. 2024/RS(G)/779/8 dated 22.11.2024 shall apply.		

(Authority: Railway Board's Letter No. 2023/F(X)II/PW/1, dated 27.12.2023)

Incorporation of this Correction Slip is subject to the following check notes:

1. It may be ensured that the proposed modification in no way contradicts any of the guidelines/benchmark established by Railway Board and the codal provisions.

This has the approval of General Manager/NR

CS No. 21, Issued vide Dy.GM/G Letter No. 98-G/M-SOP/A: Works Matters/2025-26, dated 22.08.2025.


 (Gunjan Bhardwaj)
Dy. General Manager (G)