

NORTHERN RAILWAY
Accounts Department

Headquarter office,
Baroda House,
New Delhi.

No. 2025/Adm-I/Appendix-IIA Exam (Nodal Rly)

Dt. 11.11.2025

Dy. CAO/Gs /All Zonal Railway
Controlling Officers/ All Production units
RDSO/LKO

Sub- Computer based test (CBT) of Appendix-II (IREM) Examination, 2025

Ref:- (i) JDF/CCA, Railway Board's letter no. 2025/ACII/20/12/e3493745 dated 02.07.2025 & 15.07.2025

(ii) Director/E(RRB), Railway Board's letter no. 2025/E(RRB)/25/14 dated 21.08.2025 & 29.09.2025

The Ministry of Railways (Railway Board), vide letter dated 15.07.2025, has decided to conduct the Appendix-II(IREM) Examination through the Computer-Based Test (CBT) mode. Further, Northern Railway has been nominated as the Nodal Railway for organizing and overseeing the conduct of this examination in the CBT mode.

In view of the above, it is requested that immediate action may be taken to invite the names of eligible and willing candidates who intend to appear for the aforementioned examination. The cut-off date for determining eligibility shall be the date of issue of the notification. Accordingly, the following points are submitted for your kind information and further guidance:

1. There shall be 2 objective mandatory papers for Appendix-II (IREM) examination with the following syllabus:
 - a) Elementary Book Keeping, English Comprehension and Reasoning.
 - b) General Rules and Procedure (Covering all areas i.e. Traffic Accounts, General Expenditure, Stores and Workshop, Books and Budget etc.)
2. Exemptions granted under the previous examination pattern shall not be valid under the new Computer-Based Test (CBT) mode.
3. There will be no negative marking for Appendix-II(IREM) examination.
4. The examination is scheduled to be held on dated 21.12.2025 in two shifts, as per the programme given in **Annexure 'A'**.
5. The examination will be bilingual in Hindi/English as per the medium selected by the candidate.
6. The names of the candidates who desire to answer their papers in Hindi/English from Zonal Railway /P. Units may please be indicated clearly. No change in medium shall be entertained once the details of candidates are submitted to Nodal Railway.





7. The following program is laid down which should be strictly adhered to:-

- i) Preliminary list of candidates, should be completed by dated 17.11.2025.
- ii) The last date for withdrawal of candidatures for this Examination is dated 18.11.2025.
- iii) In case there is no such candidate from any Zonal Railway/P. Units , a Nil statement may kindly be send by the due date.
- iv) No Cognizance will be given by the Nodal Railway for receipt of information after the target dates mentioned above.

8. As per Railway Board's letter no. E(NG)I/2022/PM4/9 dated 09.12.2022 and Ministry of Social Justice & Empowerment's OM. F. No. 34-02/2015-DD-III dated 29.08.2018, kindly forward the names of eligible PwBD candidates who are eligible for the upcoming Appendix-II (IREM) examination, 2025, if any from your Railway/ P. Unit (**Annexure "B"**). May kindly arrange for the scribe facility, if required to the eligible candidate at your end at the examination center.

9. The following information may also be ensure by concerned officer:

- (i) The candidate list should be carefully checked and should be signed on each page by a Gazetted officer. The hard copy should be accompanied by a covering letter duly signed by the concerned FA&CAO or Dy. CAO/G dealing with administration certifying that the list has been checked for correctness of each candidate particulars. Any subsequent correction/modification to the list should be issued with the personal approval of the PFA. May kindly ensure that the instructions issued for preparation of the list are carefully followed.
- (ii) If any change becomes necessary after sending the data, only the specific changes modifications may be advised, instead of sending the complete list again.
- (iii) The Zonal Railway/P.U etc. may also ensure that the names of debarred candidates who are not eligible to appear in the App. II(IREM) Examination are not forwarded. In such cases concerned Zonal Railway/P. Units will be held responsible.
- (iv) Incomplete applications will not be considered and therefore controlling officers may ensure that full particulars of previous attempts/chances availed etc are clearly mentioned.

10. It is reiterated that in addition to above instructions, all other instruction regarding conducting the Appendix-II (IREM) Examination circulated from time to time should be scrupulously followed.

11. The complete list of candidates as per Proforma given in Annexure 'B' should be sent by soft copy (to be filled in Excel format in font size-12, Times New Roman) as well as hard copy upto dated **17.11.2025**. Submission in both soft copy as well as hard copy is mandatory. All physical correspondence in connection with the above examination should be sent in a sealed name cover addressed to Dy. CAO/G/NR/HQ without fail (Soft copy to be forwarded to the Email id **srafaadmnrexam@gmail.com**).

All concerned including those on deputation to other Organizations/Departments may be informed accordingly.

DA: (i) Annexure 'A' & 'B'


11/11/25
Dy. CAO/G/NR/HQ
(Nodal Railway)

(Annexure to Northern Railway's letter no. 2025/Adm-I/Appendix-IIA Exam (Nodal Rly), dated 11.11.2025)

Shift Timings (Date-21-12-2025)		
	Elementary Book Keeping, English Comprehension and Reasoning (Shift 1)	GRP (Shift 2)
Reporting Time	8.00 AM	1:00 PM
Gate Closure Time	8.30 AM	1:30 PM
Biometric	8.30 AM to 9.00 AM	1.30 PM to 2.00 PM
Practice Test	9.15 AM to 9.30 AM	2.15 PM to 2.30 PM
Exam Start Time	10.00 AM	3:00 PM
Exam End Time	12.00 PM	5:00 PM

Format for submission of Candidates list (Last date:17.11.2025)
List of Candidates for appearing App. II (IREM) Examination, 2025

S No	Name of candidate	HRMS ID	D.O.B	Date of Appointment in Accounts Department	Designation	Office where working	Category [Gen (Including OBC & EWS) SC/ST]	Medium	No. of Chance	Whether candidate have disability of 40% or above 40 % as per extant rule (Yes/ No)	If percentage disability is less than 40% whether the candidate are eligible for facility of scribe (Yes/ No)	Preferrable Center	E- Mail ID	Phone No

Signature and stamp of Concerned Officer