

NORTHERN RAILWAY

Headquarter Office
Baroda House
New Delhi

NOTIFICATION

Subject: -Re-engagement of Retired Staff (Stenographers) on Contractual Basis on NR/HQ Office, Baroda House, New Delhi.

SCHEDULE		
(i)	Date of Publication of Notification on website	08.12.2025
(ii)	Opening Date for Submission of Application	08.12.2025
(iii)	Closing date for Submission of Application	08.01.2026

1. In terms of Railway Board's Letter NO. E(NG)II/2024/RC-4/9 dated 15.10.2024 (RBE No 96/2024) and Letter No. E(NG)II/2024/RC-4/9 dated 31.12.2024 (RBE NO 115/2024), applications are hereby invited from Retired Railway Stenographers for engagement under the scheme of ' Re-engagement of Retired Staff' in exigencies of service to work in the Posts/Categories of Northern Railway Headquarter Office on monthly remuneration basis against existing vacant posts is as under:-

Posts/Category	GP	No of staff required
PS-II/Stenographers	4600/4200	29

2. Applications are to be submitted only on **E-mail** – eiiaeiib2020@gmail.com

Terms and Conditions for Re-Engagement of Retired Staff:

- Non-gazetted Railway Staff retired in Pay Level-6 to Pay Level-7 will be considered for re-engagement against the vacant posts as per administrative requirement subject to stipulation that he/she may be re-engaged against the post having the same pay level held by him/her at the time of retirement.
- While re-engaging such staff, medical fitness of the appropriate category shall be obtained from the designated medical authorities as per existing practise.
- Retired employees being re-engaged should not have been covered under the safety Related Retirement Scheme/Liberalized Active Retirement Scheme for Guaranteed Employment for Safety Staff (LARSGESS).
- Age Limit : Must be below **64 years age** as on **December 2025**
Maximum age limit for which re-engagement shall continue will be **65 years.**

7. Engagement period of an individual retired staff will be valid till the completion of 02 years from the date of issue of Instructions from the Railway Board i.e 15.10.2026. Further, extension of period shall be decided by the Railway Board's policy.
8. The administration is at liberty to terminate the services of the re-engaged employees even before the completion of the re-engaged period by giving **07 days notice**.
9. Re-engaged staff shall be discharged immediately on joining of selected candidates from RRBs/RRC panels and departmental selections.
10. Re-engaged staff shall not be made in-charge of the Unit in the Division or in the Construction Unit. Re-engaged staff shall not be given the financial and D&AR power and shall not be authorized to issue any safety certificate. However, re-engaged staff may recommend their suggestions on financial and other matters to regular or in-service staff/officers.

11. REMUNERATION :

Remuneration, allowances and leave of re-engaged retired staff will be as per OM No. F.NO. 3-25/2020-EIHA dated 09.12.2020 of Department of Expenditure, Ministry of Finance, Government of India which are as under:-

- a) A fixed monthly amount shall be admissible as remuneration during the contract period, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract.
- b) No increment, Dearness Allowance and HRA shall be allowed during the term of the contract.
- c) An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, they may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.
- d) Paid leave of absence may be allowed **at the rate of 1.5 days** for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.

12. Re-engaged employee shall be on duty as per requirement. The **duty hours** can be changed as per the requirement of work by the administration. The re-engaged employees will not be eligible for any kind of leave (like CL, RH, LAP, Sick leave etc). For absence if any, appropriate deduction will be made from the monthly remuneration.
13. The retired employee shall execute an agreement to abide by all the terms and conditions of the re-engagement.
14. Retired Railway Employees willing for re-engagement have to submit their application on E-mail Id - ciiiaciiib2020@gmail.com in the prescribed format given at **Annexure -A**.
16. Attested photo copy of following mandatory documents should also be attached with the application:-
- i) **Pension Payment Order**
 - ii) **Bank Pass Book (1st Page) indicating A/C No & IFSC Code.**
 - iii) **Pan Card**
 - iv) **Aadhar Card**
 - v) **Passport size colour photographs (03 copies at the time of DV)**
17. The last date for submission of the application is 08.01.2026.

End: - Application form.

Digitally Signed by Nardev
Kumar
Date: 08-12-2025 18:19:51
Reason: Approved

(Nardev Kumar)
APO/HQ-I
For General Manager/P

Copy to:-

1. Secy to GM-for kind information.
2. Secy to PCPO, Baroda House, New Delhi.
3. FA& CAO E & PF, NDBH.
4. DY.CPO/R for kind information.
5. CPRO/NR-is requested to publish this notification in all prominent newspapers of Northern Railway.
6. General Secretary, NRMU, 12, Chelmsford Road, New Delhi.
7. General Secretary, URMU, 166, Panchkuin Road, New Delhi
8. Dy.CPO/IT, for publish this notification.

APPLICATION FORMAT FOR RE-ENGAGEMENT OF RETIRED RAILWAYS STENOGRAPHERS

In response to GM(P)/NR's Notification No. NR-HQ0PERS(ACME)/42/2025 dated 08.12.2025

Affix recent colour
passport size
photograph

Post applied for (as notified) :

I hereby apply for re-engagement on monthly remuneration basis on terms and conditions mentioned in the said notification dated 08.12.2025. My service particulars furnished below:-

1. Name (in BLOCK LETTER) :
2. Father's/Husband Name :
3. Educational Qualification :
4. Designation at the time of Retirement :
5. Office from which Retired :
Unit :
Department :
Place :
6. Date of Birth :
7. Date of Appointment :
8. Date of Retirement :
9. Last Pay Drawn at the time of retirement :
Pay Level & Basic Pay :
10. PPO No & Date :
11. PAN No. :
12. AADHAR NO. :
13. Bank Account No at which Monthly Remuneration will be deposited :
14. Address for Correspondence :
15. Mobile No. :
16. HRMS ID :

ENCLOSURE (Copy of documents):

(a) Pension Payment Order (b) Bank Pass Book (1st Page) Indication Account No & IFSC Code (c) Pan Card (d) Aadhar Card (e) Passport size colour Photograph (03 copies to be submitted at the time of physical DV).

I hereby declare that the information furnished above is true to the best of my Knowledge and I am liable for punitive action If found false/incorrect I also declare that I have gone through the terms and Conditions stipulated in the Notification and I shall abide by them, I have not retired under SRRS.

Place :

Date :

Signature of Applicant-.....

Name of the applicant: