

WORK DISTRIBUTION OF Sr. DFM OFFICE, NORTHERN RAILWAY, LUCKNOW

NO: Sr.DFM/LKO/Corts./Works Distribution

DATE 14.01.2026

	Sr. DFM (Sh. Ankit Somani, IRAS)	ADFM-I (Sh. Ariun Singh)	ADFM-II (Smt. Kanchan Prabha)	ADFM-III (Sh. Akshay Srivastava)
1	Over all supervision of the Divisional Finance & Accounts Office	Establishment (NG) Section Bills Recoverable Record Section Finance Section All MIRC proposal.	Books and Budget WR and Suspense Finance Section IRWCMS (NS Items and Variations etc), MMIS, UDM, HRMS, Indent and PO Vetting and other portals.	Expenditure Section Pension, PF Finance Section IRPSM and other E office proposals, All AEs & DEs of CAPEX and Revenue Note: All Capital, IRPSM and Revenue Estimates should through Sr.DFM.
2	Admin. Section: a) Policy matters; b) Transfer & Posting; c) Union Matters (PNMs), Inspection	Cheque Section Inspection	Stock Verification Cash Office	NPS RTI/CPGRAM/Single window cases& other Grievances. Gati Shakti Unit
3	Books & Budget Section (Over-all) Will be put up through ADFM-II	Non-Payment (NRMU) RCT BSB RCT LKO	Establishment (Gaz.) ADMIN Section Legal Section	Non-Payment (URMU)
4	Monitoring of RTI/CPGRAM/Single Window cases Will be put up through ADFM-III	Post-Audit EDP Centre & Computerization	Efficiency Section Audit	
5	Efficiency Section (Over-all) Will be put up through ADFM-II	Sr Scale* & Jr. Scale Tenders of Mechanical (DSL, C&W, EnHMV), Commercial, Stores, and medical departments	Sr Scale* & Jr. Scale Tenders of Electrical (Gen., TRD, and RSO) and S&T, Operating, RPF Departments	Sr Scale* & Jr. Scale Tenders of Engineering Department.
6	Tenders: All JAG Level tenders of the Division	Any other work assigned by Sr. DFM/higher authorities	Any other work assigned by Sr. DFM/higher authorities	Any other work assigned by Sr.DFM/higher authorities

*Sr Scale tenders will be looked after by ADFM/LKO vide Hdqtr letter no. S.O.O. No.G-15 dt 14.01.2026 till a regular incumbent is posted as DFM/LKO(Copy attached)

- Note:
1. In the absence of Sr.DFM, ADFM-II will look after.
 2. In absence of ADFM-III, ADFM-II will look after.
 3. In absence of ADFM-II, ADFM-I will look after.
 4. In the absence of ADFM-I, ADFM-III will look after.

CC:

- (1) PS to DRM for DRM's kind information.
- (2) ADRM-I & II & ADRM/BSB for information.
- (3) All Branch Officers including Principal/RPF Academy, CMS, Director/RTIM, AO/RCT/LKO and AO/RCT/BSB for information
- (4) DFM, ADFM-I, II, & III for information & for necessary action.


Sr. Divisional Finance Manager,
Northern Railway, Lucknow



NORTHERN RAILWAY

ACCOUNTS DEPARTMENT, HQ OFFICE,
BARODA HOUSE, NEW DELHI-110001
PHONES: 011-23002264, 011-23002274

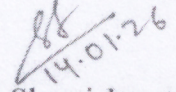
S.O.O. No.G-15

Date: 14.01.2026

Sub:- Nomination of Finance Member for Sr. Scale Level Tenders.

The Competent Authority has empowered ADFM/LKO to deal with Sr. Scale level tenders/Survey Committee/ Spot Purchase and others, in terms of Railway Board letter no. F(X)II/2015/PW/6 dated 05.03.2018 and 04.04.2022. This delegation will be effective till a regular incumbent is posted as DFM/LKO. Further, Sr DFM/LKO is authorised to issue local orders for distribution of tenders among ADFMs posted in Lucknow for the purpose of handling of Senior Scale Tenders of LKO Division.

{**Authority:** Competent Authority's approval at Note# 267 of e-File No: NR-HQ0ACCT(ADMN)/197/2023-O/o DY.CAO/G/NR/HQ (E- 193746)}.


(Sharma Shruti Jagatram)
Sr. AFA/Adm

Copy to:

1. Secy to GM for kind information of GM/NR
2. Secy to AGM for kind information of AGM/NR
3. Secy/PFA/NR for kind information of PFA/NR
4. PS-II/FA&CAO/G for kind information of FA&CAO/G
5. DRM/LKO for kind information
6. PA to Dy.CAO/G
7. Sr.DFM/LKO
8. ADFMs/LKO
9. File Record