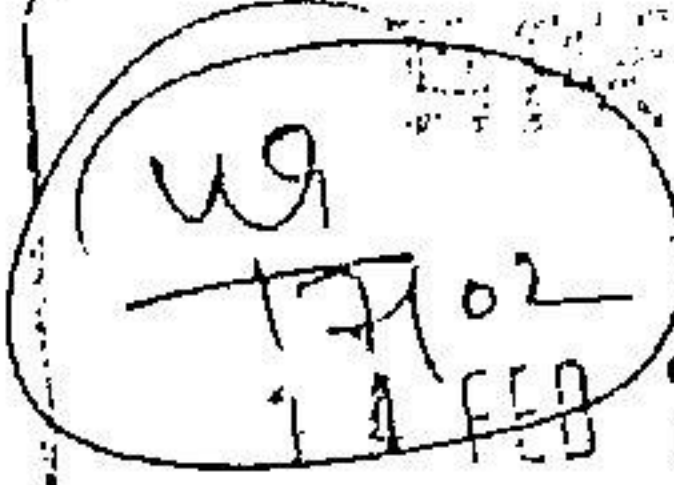


S.No-3

283

Northern Railway

  
 Head Quarters Office  
 Baroda House,  
 New Delhi.  
 Dated : 17.01.2020

No.839-E/Misc-EIII Bills

Dy. Chief Vigilance Officer/A&P,  
Northern Railway, Headquarters Office,  
Baroda House, New Delhi.

Sub: System improvement regarding Payment of salary to avoid excess payment of salary/other allowances.

Ref: Your office letter No.VIG/CT/2017/09/00768/V2 dated 03.01.2020. - S.No 280

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In reference to above, it is to inform that TA/NDA etc. of employees of GP 4200/- and above are being sent to Accounts with summary-sheet for verification/vetting prior to charge with salary bill whereas in case of employees of GP 2800/- and below, summary sheets of such allowances are being sent to Accounts regularly at Headquarters office of Northern Railway.


No such complaint has been received from Accounts Department of Northern Railway, Baroda House that any Bill had been sent to Accounts without summary-sheet of TA/NDA of employees below GP-4200/-.

However, to improve the system regarding payment of salary to avoid excess payment of salary or any allowance, letter has been written to Accounts to ensure cross-check of such allowances. Such instructions have been issued to concern Bills Staff also. Moreover, recently this office has made some modifications in T.A. Journal, wherein, the employee who claims such allowance has to write the total numbers of each percentage i.e. 30%, 70% & 100% with amount, thus, due to this modified proforma of TA, first step of checking is being done by employee or his supervisor itself. Thereafter, it is checked by concern Bills Dealer as well as by Accounts.

A letter has been written to Divisions & offices of Northern Railway that what practice has been adopted at their end in this regard. After receipt of above information from each Division/Office of Northern Railway, if require, a uniform policy will be circulated to avoid any excess payment of salary/other allowances.

  
For General Manager (P)

परि. उपा. प.  
 मुख्य सत. अधि./...  
 उप मुख्य सत. अधि./...  
 व. सत. अधिवा./...  
 सहा. सत. अधि./...  
 मुख्य कार्यालय अधि.  
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A&P  20/2/2020  
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 ... 21/02/20 ...

14/2/20