

8
2019

179

NORTHERN RAILWAY

Head Quarters Office,
Stores Branch,
Baroda House,
New Delhi.

12
20/9/19

[Signature]

No. E-S/Vig/System Improvement/Acceptance Note/2019

Dated 20/09/2019

Dy.Chief Materials Manager, JUDW, ASR, AMV, CB & SSB
Sr.DMM, DLI, LKO, UMB, MB & FZR
Dy.CMM/Con./K.Gate/Delhi & JAT,
SMM/ETD/GZB, LDH, KJGY,
SMM/NR/CH, SMM/BDGM, SMM/Sig./GZB,
SMM/DSL/TKD, SSB, AMV & LDH,
AMM/EMU/GZB, SRE, AMM/DEMU/JUC, AMM/BWS/JRC,
AMM/Ptg. Press/SSB, AMM/BCN/TKD, UMB & KJGY,
AMM/ANVT, AMM/KLK.

Sub: -System improvement regarding fulfillment of eligibility criteria and clear noting of the same in acceptance note.

Ref: Dy.CVO/S L/No. Vig/CT/V6/2019/02/01194/PPSSB/ST dated
07.08.2019 - SN 178

In one of the direct acceptance case it was noticed that tender was accepted by competent authority without discussing the fulfilment of eligibility criteria in holistic manner.

Hence, the following instruction is issued with the approval of Competent Authority:-

Purchasing Officers to ensure that their acceptance should be clear and in a speaking/reasoned manner. Their acceptance note in direct acceptance cases and local purchase cases must be clear and specific while accepting or passing over the offers. In case any offer is passed over, reason for passing over must be recorded in the acceptance note.

[Signature]

Dy.CMM/HQ
For Principal Chief Materials Manager