

11/2018

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NORTHERN RAILWAY

Confidential

Head Quarter Office,
Stores Branch,
Baroda House,
New Delhi

Dated 18.10.2018

No. E-S/Vig/System Improvement/Sample clause/2016

All Purchase Officers, Hd. QRs Office,
Dy.Chief Materials Manager, JUDW, ASR, AMV, CB & SSB
Sr.DMM, DLI, LKO, UMB, MB & FZR
Dy.CMM/Con./K.Gate/Delhi & JAT,
SMM/ETD/GZB, LDH, KJGY,
SMM/NR/CH, SMM/BDGM, SMM/Sig./GZB,
SMM/DSL/TKD,SSB, AMV & LDH,
AMM/EMU/GZB, SRE, AMM/DEMU/JUC, AMM/BWS/JRC,
AMM/Ptg. Press/SSB, AMM/BCN/TKD, UMB & KJGY,
AMM/ANVT, AMM/KLK.

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26/10

Sub: Sample clause in Purchase Orders.

Ref: Dy.CVO/Stores L/No. Vig/CT/V6/2014/09/0154/NG/HQ dated 03.03.2016. SON-103

In one of purchase cases, it was found that the P.O. was issued with a drawing number. One of the conditions of the drawing stipulated that a sample is to be inspected by inspecting agency before bulk supply. This was a multi consignee P.O. and P.O. referred to drawing number only. This led to different interpretations by different consignees.

To remove such ambiguity, following system improvement is issued with the approval of competent authority.

'In case of Purchase Order with multi consignees, delivery of which involves sample inspection by consignee before bulk supply, one consignee may be nominated, for sample inspection and approval. The details of consignee to whom advance sample is to be submitted must be mentioned in the Purchase order.'

N. B. Sharma
18/10/2018

Chief Materials Manager/E
For Principal Chief Materials Manager

Copy for information and necessary action to:-

1) Dy.CVO/Stores/NR/Baroda House, New Delhi

वरि. उप. महा प्रबंधक :
मुख्य सत. अधि./टी :
उप मुख्य सत. अधि./ :
व. सत. अधि./ :
सहा. सत. अधि./ :
मुख्य सत. अधि./ :
सहा. सत. अधि./ :
29/10
Shr. M. K. Ghasia
25/10/18

Comp. of purchases

N.R.I.Y.