

13
2018

77

NORTHERN RAILWAY

Head Quarter Office,
Stores Branch,
Baroda House,
New Delhi

No. E-S/Vig/System Improvement/LP/Division/2018

Dated 03.10.2018

All HQ Purchase Officers,
Dy.Chief Materials Manager, JUDW, ASR, AMV, CB & SSB
Sr,DMM, DLI, LKO, UMB, MB & FZR
Dy.CMM/Con./K.Gate/Delhi & JAT,
SMM/ETD/GZB, LDH, KJGY,
SMM/NR/CH, SMM/BDGM, SMM/Sig./GZB,
SMM/DSL/TKD,SSB, AMV & LDH,
AMM/EMU/GZB, SRE, AMM/DEMU/JUC, AMM/BWS/JRC,
AMM/Ptg. Press/SSB, AMM/BCN/TKD, UMB & KJGY,
AMM/ANVT, AMM/KLK.

Sub: Procurement of material through Local purchase in Division-Instructions for System Improvement.

Ref: Dy.CVO/Stores L/NO.Vig/PC/V6/2016/06/02967/NG/LKO dated 18.08.2018.

In one of the preventive Vigilance check case, it has been noticed by Vigilance Branch NR that the description of stores are deficient in many respects. The local purchase file also lacked details of tenderers to whom tenders were issued/intimation sent. To avoid such recurrence following instructions for system improvement are issued.

(1) All Purchase Officers should ensure that the description of stores indented is not vague and incomplete. The indenting officer/officials should also be sensitized in framing proper description of items demanded. In case it is difficult to frame a specification of store then extant guidelines for such cases are to be followed.

(2) All procurement cases must have the details of all tenderers to whom tender has been issued/intimation sent.

प्राप्त
04 OCT 2018
रतियोग
उत्तर रेलवे, प्रधान कार्यालय

SMM/Wagon
For Principal Chief Materials Manager

Copy for information to:-

1) Dy.CVO/Stores/NR/Baroda House, New Delhi.

Comp. of purchases

Case with
Market check etc
ll

वरि. उप. महा प्रबंधक :
मुख्य सर्त. अधि./टी :
उप मुख्य सर्त. अधि./टी :
व. सर्त. अधिकारी/टी :
साहा. सर्त. अधि./ई :
मुख्य सर्त. अधि. :
अतिरिक्त अधिकारी :
Sh. Makshantay
04.10.18