

NORTHERN RAILWAY

20

Headquarters Office
Baroda House
New Delhi.

No. 98-G/Model SOP/Misc. Matters/2018

Dated:- 17.12.2018

All PHODs, CAO/Const., CAO/FOIS
All DRMs, Northern Railway
Officers Incharge, All Rly. Workshops
& other Extra Divl. Offices, Northern Railways
Sr.DFM of all Divisions & WAOs of all Workshops,
FA&CAO/F&G, Constn. and B&B.
Dy.FA&CAO-I, Dy.FA / FX, Baroda House, New Delhi.
Principal Director of Audit, Baroda House, New Delhi.

Correction Slip No. 2 on **Part-C: Miscellaneous Matters.**

SUB:- Amendment in Model SOP 2018 (Part-C: Miscellaneous Matters)
in item no. 63(B).

General Manager, Northern Railway in consultation with finance has accorded approval for amendment in item no. 63(B). The correction slip No.2, dated: 17.12.2018 is enclosed as **Annexure.**

Existing powers on Part-C:Miscellaneous Matters available on railnet NR's web page: <http://10.2.2.19> are being updated by this office, therefore, the relevant item of Miscellaneous Matters existing in Model SOP 2018, may please be amended as per **annexure.**

DA/As above

Vinamra
17/12
(Vinamra Mishra)
Dy. General Manager/G

'ANNEXURE'

CORRECTION SLIP No. 2 (PART - C: MISCELLANEOUS MATTERS); Dated: 17.12.2018

S.No.	Nature of Powers	PHOD/IOD	DRM/ADRM/CWM/ SAG Officers in Field Units	Divisional Officers, Extra Divisional Officers & Officers in Headquarters	REMARK S
	photographic equipment & Video cameras and replacement of spare parts.	Full Powers		Institutions, Schools, and Colleges up to Rs. 5000/- at a time.	Authority: 1. Para-236 of Financial Code Vol. I.
63.	(A) Hiring of audio/video multimedia materials for special occasions, training institutions, workshops, Hindi	PHODs: Full Powers	Full Powers	Heads of Workshop, Training Institutions, Schools, and Colleges up to Rs. 5,000/- at a time.	1. Finance concurrence is necessary if the expenditure exceeds Rs. 15,000/- for each occasion. 2. Rate reasonableness to be certified personally by the hiring authority.
	(B) Production of films by railways including documentary and quickies and dubbing of films received from Board, Films Division, etc.	CPRO up to Rs.5 lakhs per annum.	CWM Full Powers	Nil	1. Finance concurrence is necessary, if the expenditure exceeds Rs. 15,000/- on each occasion. 2. Each proposal for Production and telecast/broadcast should have the administrative approval of GM of the Railway/Unit concerned. (Authority:- Railway Board's letter no. 2007/PR/7/1 dt. 20/01/2010.) 3. Individual proposals over Rs. 5 lakhs each would require sanction of AGM.
	(C) Cine/documentary film shooting by outsiders.	CPRO Full Powers	Nil	Nil	1. Finance concurrence is necessary. 2. Necessary bank guarantee, insurance etc. to be complied with as per the extant procedure. Authority: 1. Railway Board's letter Nos. 82/PR/13/6 dt. 4.5.1983, 82/PR/13/6 dt.25.1.1984 and 83/PR/13/32 dt.17.5.1984.
	(D) Payment of fee for telecast/ broadcast & screening of railway publicity material.	CPRO Full Powers	Nil	Nil	1. Finance concurrence is not necessary up to Rs. 5,000/- in each case. 2. Finance concurrence is not necessary at DAVP approved rates. 3. Such publicity material can be disseminated as films/documentaries/ quickies/ publicity slides/film and radio spots in Doordarshan, AIR, Cinema halls and other audio or visual
64.	Expenditure towards jobs done through outside agencies relating to photography.	CSO/FCSC Full Powers subject to an annual ceiling	DRMs/CWM Up to Rs. 10,000/- in each case.	Sr.DSC/DSCs (independent charge) Rs. 5,000/- per	1. Finance concurrence is not necessary up to Rs. 5000/- in each case. 2. CPRO to exercise the powers for such repetitive jobs through quotation route.

Vinamra
17.12.18
(VINAMRA MISHRA)
Dy. General Manager/G