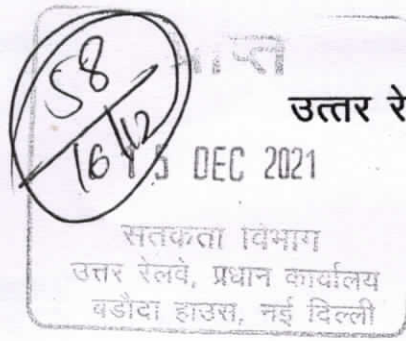


57



वरि. एम. महल प्रबंधक :
मुख्य सत. अधि./टी :
उप मुख्य सत. अधि./टी :
व. सत. अधिकारी/टी :
सत. अधि./ई :
मुख्य कार्यालय अधि. : प्रधान कार्यालय.
बडौदा हाउस, नई दिल्ली
सम्बन्धित लिपिक :
December 15, 2021

43
17-12-18
20/18

Confidential
E-123/Sig/G/Pt.I

Addressed to as per list below

Sub: Revised System Improvement.

Ref: (1) GM/Vig's confl. letter No-VIG/PC/V7/2019/11/00200 dt. 13.12.21.
(2) This office letter of even No. dated 22.11.2021.

---X---

Please find enclosed herewith photo copy of the above referred letter (1) for kind information and necessary action. Information to the officers under your control may please be forwarded onward.

Kindly acknowledge receipt.

DA: As above

15/12/21
(बी० एम० त्रिपाठी)
उप मुख्य सिग० एवं दूर० अभि०/प्र०का
एवं सचिव/प्र०मुख्य सिग० एवं दूर० अभि०

List of addresses:-

1	CCE, CSE, CSE-II, CSTE/Plg., CSTE/IT	6	Sr.DSTE/C, DRM Office/NDLS
2	CSTE/Project/ Plg, East & West	7	Sr.DSTE/DRM Office, LKO
3	CWM, Sig. Workshop, Ghaziabad	8	Sr.DSTE/DRM Office, UMB
4	Director/STTC/GZB	9	Sr.DSTE/DRM Office, FZR
5	Dy.CSTE/NMO/DRM Office/NDLS	10	Sr.DSTE/C/DRM Office, MB

N.O.O. GM/Vig/S&T in ref. to your office letter under reference (1).

01/12/21
17-12-18

R.1260
14.12.21

NORTHERN RAILWAY
(VIGILANCE)

उत्तर रेलवे
(विवेक विभाग)

5

Head Quarter Office
Baroda House
New Delhi

Confidential

No.Vig/PC/V7/2019/11.00200

Date: 13.12.2021

Pt. CSTE
Northern Railway.
Baroda House
New Delhi

Sub: Revised System Improvement

Ref: This office letter No. No. Vig./PC/V7/2019/11.00200 Dt. 03.11.21

Earlier instructions vide this office letter no. Vig./PC/V7/2019/11.00200 dated 03.11.21 for system improvement is suspended and stands modified as under.

During the various preventive checks carried out in different units, it is observed that certain procedures towards invitation and acceptance of quotation as laid down in Model SOP and in Railway Board's letter no.2007/CE-I/CT/18/Pt.13 dated 06.09.2010 and Railway Board's letter no. 2007/CE-I/CT/18/Pt.13 dated 11.09.2017 are not being followed.

It is, therefore, advised that in inviting quotations and acceptance of the same, following should be ensured.

- (vi) Administrative approval of the Competent Authority must be taken before inviting the quotation.
- (vii) The justification for inviting quotation and not calling of tender must be clearly spelt out.
- (viii) if any work is required to be done urgently, the urgency should be spelled out in the justification.
- (ix) For all the quotations beyond Rs.2 lacs, Finance concurrence must be taken during processing.
- (x) For quotations beyond Rs. 2 lacs, if the work to be carried out is not chargeable to an already sanctioned estimate, a detailed estimate must be drawn and sanctioned before the process of quotation is initiated.

This has the approval of SDGM/NR


13.12.21

Deepak Kumar
Dy.CVO/S&T
for General Manager/Vig.