

INSTURCTIONS FOR FILLUP THE NPS FORM

- 1- USE ONLY BLACK BALL PEN.
- 2- FILL IN THE CAPITAL LETTERS AND ENGLISH ONLY.
- 3- CUTTING, OVER WRITING, FLUDE NOT ALLOWED IN NPS FORM.
- 4- FILL IN TWO SET.
- 5- DOCUMENT ATTACH WITH FORM
 - A- PASTE TWO PASSPORT SIZE PHOTO.
 - B- TWOCOPIES OF PAN CARD & AADHAR CARD
 - C- TWO CANCEL CHEQUE / TWO COPIES OF BANK PASS BOOK.
- 6- TOP SHEET OF NPS FORM FILL IN THREE SET
- 7- PLEASE KEEP ONE SPARE SET OF NPS FORM & TOP SHEET.
- 8- **TAKE THE PRINT OUT OF NPS FORM ONLY ONE SIDE OF THE PAGE.**

TOP SHEET

**Forms NPS (for Employees after 01.01.2004)
Information Requires for New Pension Scheme**

Employees Name	
Father`s Name	
Date of Appointment	
NPS Account Number	
Sex	
Designation**	
Department**	
Bill Unit**	
Date of Birth**	
Date of join Govt. service	
Address I	
Address II	
City	
State	
Pin Code	
Phone	
Email	
Fax	
Nomination Letter No.	
Nomination Date	
Nomination Serial No.	
Nominee Name**	
Nominee Relation with Subscriber**	
Nominee Address	
Share type (1 for % 2 for equal)	
Nomination date of birth	
Nominee Percent	
Guardian Name of Minor Nominee	
Nominee Invalid Condition	

A P O / A E N / A M E / A E E

O S

****Marked are mandatory, Share Type & Nominee Percent are Applicable only if Nominee is more than one.**